

# COUNCIL MEETING AGENDA

TUESDAY, OCTOBER 25, 2016

Members may attend in person or by telephone

## AMENDED

*To correct agenda item numbers*

Ed Foster, Mayor  
Vice Mayor Davidson

Carol Kelley  
Loretta Warner  
Vacant

Mark Orgeron  
Gunny St. Germain

**Quartzsite Town Hall  
Council Chambers  
465 North Plymouth Avenue  
Quartzsite, Arizona**

**Regular Meeting  
7:00 p.m.**

*Members of the Quartzsite Common Council may attend either in person or by telephone conferencing.*

### **SPEAKING TO THE COUNCIL**

*If you are interested in speaking to the Council during Public Hearings, Communications from Citizens, or other designated agenda items, you must fill out a speaker card (located on the table inside the front entrance to the Council Chambers) and deliver it to the Town Clerk prior to the convening of the meeting. Each individual will be limited to three (3) minutes for their remarks.*

*All persons attending the Council meeting, whether speaking to the Council or not, are expected to observe the Council Rules, as well as the rules of politeness, propriety, decorum and good conduct. Any person interfering with the meeting in any way, or acting rudely or loudly, will be asked to leave.*

### **EXECUTIVE SESSION**

*An Executive Session may be called during the public meeting on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of receiving legal advice.*

### **CELL PHONES AND RECORDING DEVICES**

*As a courtesy to others please turn off or silence all cell phones or pagers. Reporters or others with recording devices are requested to be staged at the back of the public seating area in order not to interfere with the meeting.*

*Items may be discussed earlier or in a different sequence.  
Headphones are available upon request for the hearing impaired.*

<b>AGENDA ITEM</b>	<b>COUNCIL ACTION</b>
<b>CALL TO ORDER OF REGULAR MEETING</b>	
<b>INVOCATION AND PLEDGE OF ALLEGIANCE</b> <i>The invocation may be offered by a person of any religion, faith, belief or non-belief. Interested persons should contact the Clerk for further information.</i>	
<b>ROLL CALL</b>	
<b>CALL TO THE PUBLIC AND COMMUNICATIONS FROM CITIZENS</b> - <i>At this time, members of the public may comment on matters within the jurisdiction of the Town but not on the agenda. For the official record, individuals must state their name. <b>There is a 3 minute limit for each speaker.</b> The Council's response is limited to responding to criticism, asking staff to review a matter commented upon, or asking that a matter be put on a future agenda.</i>	

	<b>ANNOUNCEMENTS</b>	
	<b>PRESENTATIONS; PROCLAMATIONS</b>	
1.	<b>PROCLAMATION</b> – Declaring October 2016 National Bullying Prevention Month.	
2.	<b>QUARTERLY FINANCIAL REVIEW (FY17 – Q1)</b> – Council Member Warner will give a Quarterly Financial Review presentation.	Presentation and discussion.
3.	<b>ANNUAL VOLUNTEER RECOGNITION AWARDS</b> – The Mayor will read aloud the names of the winners of the Volunteer Award Contest and the certificates will be presented.	Presentation.
	<b>ADMINISTRATIVE ITEMS</b> <i>Administrative items are for Council discussion and action. It is at the discretion of the majority of the Council regarding public input requests on any Administrative Item. Persons wishing to speak on an Administrative Item should complete a Request to Speak Form and indicate the Item they wish to address. Council may or may not accept public comment.</i>	
4.	<b>LEDGER OF ACCOUNTS PAID</b> – Consider approval of check series 40864 and 40866-40896, totaling \$123,410.37 .	Discussion; possible action by MOTION.
5.	<b>MINUTES</b> – Consider approval of the minutes of the Town Council Regular Meeting held on October 11, 2016.	Discussion; possible action by MOTION.
6.	<b>COMMUNITY OUTREACH FUNDING APPLICATIONS</b> Review, consideration and possible action to approve applications for Community Outreach Funding as forwarded by the Health and Development Services Board for award of the 2017 Town Promotional Funds. Upon Council’s decision, accountability contracts will be prepared for the selected organizations, in the amounts set by Council.  The five applicants:	Discussion; possible action by MOTION.

	<ul style="list-style-type: none"> <li>• Quartzsite Area Chamber of Commerce and Tourism</li> <li>• Quartzsite Business Chamber of Commerce</li> <li>• Quartzsite Historical Society</li> <li>• Quartzsite Senior Center</li> <li>• The Salvation Army</li> </ul>	
7.	<p><b>EXECUTIVE SESSION</b></p> <ul style="list-style-type: none"> <li>• Executive session pursuant to A.R.S. § 38-431.03(A)(3) for discussion and consultation for legal advice with the Town Attorney regarding the RFQ process for on-call Engineer services.</li> </ul>	
	<b>RETURN TO OPEN SESSION</b>	
8.	<b>ON CALL ENGINEER SERVICES</b> – Possible Direction from Mayor and Council to staff regarding RFQ process.	Discussion; possible action by MOTION.
9.	<b>FUTURE AGENDA ITEMS</b> – Direction to staff regarding future agenda items.	
	<b>COMMUNICATIONS</b>	
10.	Reports from the MAYOR on current events.	
11.	Reports from the COUNCIL on current events.	
12.	Reports from the TOWN MANAGER to the Council.	
	<b>ADJOURN</b>	MOTION to adjourn.

PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING THE TOWN CLERK'S OFFICE AT 928-927-4333. REQUESTS SHOULD BE MADE 24 HOURS IN ADVANCE PLEASE, OR AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE ACCOMMODATION.

COUNCIL MAY NOT ACT ON ITEMS NOT ON THE AGENDA

**Certification of Posting**

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following locations: Quartzsite Town Hall, 465 N. Plymouth Ave, Quartzsite, AZ, U.S. Post Office, 80 W. Main Street, Quartzsite, AZ and The Senior Center, 40 Moon Mountain Ave, Quartzsite, AZ, on the \_\_\_\_ day of \_\_\_\_\_, 2016, at \_\_\_ a.m./p.m. in accordance with the statement filed by the Town of Quartzsite with the Town Clerk, Town of Quartzsite.

By: \_\_\_\_\_, Town Clerk's Office

**TOWN OF QUARTZSITE  
COMMON COUNCIL**

**A PROCLAMATION**

**NATIONAL BULLYING PREVENTION MONTH  
OCTOBER 2016**

**WHEREAS**, bullying is a universal issue that touches almost every person, family, school, business or community at one time or another regardless of age, gender, race, religion or socio-economic status; and,

**WHEREAS**, many local organizations, educators, parents, and grandparents have publicly expressed concern about the bullying of children and adults; and,

**WHEREAS**, bullying is physical, verbal, sexual, or emotional harm or intimidation intentionally directed at a person or group of people; and

**WHEREAS**, it is a form of abuse, with repeated acts over time that involve a real or perceived imbalance of power; and occurs in neighborhoods, playgrounds, schools, and through technology, such as the Internet and cell phones; and

**WHEREAS**, it is crucial that the citizens of Quartzsite recognize that the effects of bullying can be serious and even fatal. Targets of bullying can suffer from long term emotional and behavioral problems; and various researchers have concluded that bullying is the most common form of violence, affecting millions of American children and adolescents annually; and

**WHEREAS**, bullying affects witnesses as well as targets. Complex PTSD (Post Traumatic Stress Disorder) is a psychiatric injury that can occur to targets AND witnesses of bullying; and targets of bullying are more likely to acquire physical, emotional, and learning problems and students who are repeatedly bullied often fear such activities as riding the bus, going to school, and attending community activities; and

**WHEREAS**, children who witness bullying often feel less secure, more fearful, intimidated; and

**WHEREAS**, children who bully are at greater risk of engaging in more serious violent behaviors; and

**WHEREAS**, we need to take responsibility and ensure safe environments, validate targets, and use collaborative approaches to resolving differences, to end the torment; and raise awareness to change attitudes. Creating a culture that no longer accepts bullying will make schools and communities safer for everyone; and,

**NOW THEREFORE BE IT RESOLVED**, that **WE the COMMON COUNCIL** of the Town of Quartzsite hereby proclaim October as Quartzsite's National Bullying Prevention Month; and

**BE IT FURTHER RESOLVED**, that Quartzsite schools, students, parents, recreation programs, religious institutions, and community organizations be encouraged to engage in a variety of awareness and prevention activities designed to make our communities safer for all children and adolescents.

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Ed Foster, Mayor

**ATTEST:**

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Tina M. Abriani, Town Clerk

Given under my hand in these free United States in the Town of Quartzsite, La Paz County, Arizona, on the 25<sup>th</sup> day of October, two thousand and thirteen, and to which I have caused the Seal of the Town of Quartzsite to be affixed and have made this proclamation public.

## **Winners**

- 1st** Maggie and Gene Ross  
**2nd** Shanana Rain BearCat  
**3rd** Marilyn McFate  
**Youth** Rhiyanna Timberlake

## **Results**

<b>Name</b>	<b>Votes</b>
Shanana Rain Bearcat	20
Mark Church	12
Beverly Cunningham	13
Jessica Gardner	8
Marilyn Mcfate	15
Maggie and Gene Ross	25
Monica Timberlake	9

## **Youth**

Jonathon "Jack" McElwain	16
Rhiyanna Timberlake	17



## TOWN OF QUARTZSITE

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### REGULAR COUNCIL MEETING

Tuesday, October 25, 2016

**Agenda Item:** **LEDGER OF ACCOUNTS PAID** – Consider approval of check series 40864 and 40866-40896 totaling \$123,410.37.

**Summary:** The Quartzsite Town Council Procedure Policy states that at least once each month the Council shall review a list of all the bills paid, and may ask for clarification at any time.

The Procedure Policy also states the Council should designate the check numbers being approved.

**Responsible Person:** Jim Ferguson, Town Manager

**Attachment:** Ledger of Accounts Paid: check series 40864 and 40866-40896 totaling \$123,410.37.

**Action Requested:** Motion to approve the Ledger of Accounts Paid; check series 40864 and 40866-40896 totaling \$123,410.37.

**Quartzsite Town Council Meeting of  
OCTOBER 25, 2016  
Check Register/ Revenue**

**Horizon Community Bank – Including Checks #40864 and 40866-40896.**

**Balances on all cash accounts as of October 21, 2016**

<b>Checking Account</b>	<b>\$</b>	<b>4,642,440.14</b>
<b>LGIP Account</b>	<b>\$</b>	<b>702,016.39</b>
<b>WIFA Debt Reserve Account</b>	<b>\$</b>	<b>6,895.71</b>

<b>Total Expensed Dollar Amount for Consent Agenda</b>	<b>\$</b>	<b>189,181.15</b>
<b>Total Payroll for Pay Period Ending 9/24/16</b>	<b>\$</b>	<b>65,770.78</b>
<b>YTD Total Revenue Dollar Amount for Consent Agenda</b>	<b>\$</b>	<b>572,289.78</b>
<b>YTD Total Sewer Cap Revenue as of 10/6/16</b>	<b>\$</b>	<b>1,400.00</b>
<b>YTD Total Sewer Sales Revenue as of 10/6/16</b>	<b>\$</b>	<b>278,184.63</b>
<b>YTD Total Water Cap Revenue as of 10/6/16</b>	<b>\$</b>	<b>750.00</b>
<b>YTD Total Water Sales Revenue as of 10/6/16</b>	<b>\$</b>	<b>291,955.15</b>

<b>Employee Earnings</b>	<u>\$ 65,770.78</u>
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**Employee Deduction**

Soc Security	\$ 2,554.77
Medicare	\$ 933.47
Federal WH	\$ 5,140.40
State WH	\$ 1,674.87
Retirement	\$ 948.20
Retirement Loan	\$ 817.08
Police Retirement	\$ 2,483.18
Medical	\$ 2,469.36
Dental	\$ 281.63
Life/VOL Ins	\$ 73.31
Vision	\$ 180.48
AFLAC	\$ 1,601.28
Misc Deductions	\$ 988.95
Total:	<u>\$ 20,146.98</u>

**Payroll Related Checks Series:**

40854 - 40855

40856 - 40863

Non-Direct Deposit Employees: 2

**Payees Description:**

Police Retirement

457 Plan

Profit Sharing Plan

Employee Deduction

Employee Deduction

Employee Deduction

Employee Deduction

Employee Deduction

<b>Employee Net Pay</b>	\$ 45,623.80
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Employee Count: 50

Regular Hours:	2445.00
Overtime Hours:	66.50
GOHS Grant OT:	0.00
Total Number of Hours:	<u>2511.50</u>

Payroll Register Detail &amp; Benefits Register Detail on file in Payroll Folder

## Report Criteria:

Report type: GL detail  
Check.Check Number = 40853-40896

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
<b>40864</b>						
10/11/16	40864	Az Mun. Risk Retention Po	321.00	Workers Comp	01-110-5015	321.00
10/11/16	40864	Az Mun. Risk Retention Po	351.00	Workers Comp	01-130-5015	351.00
10/11/16	40864	Az Mun. Risk Retention Po	8,492.00	Workers Comp	01-140-5015	8,492.00
10/11/16	40864	Az Mun. Risk Retention Po	139.00	Workers Comp	01-150-5015	139.00
10/11/16	40864	Az Mun. Risk Retention Po	39.00	Workers Comp	01-160-5015	39.00
10/11/16	40864	Az Mun. Risk Retention Po	125.00	Workers Comp	01-170-5015	125.00
10/11/16	40864	Az Mun. Risk Retention Po	452.00	Workers Comp	01-180-5015	452.00
10/11/16	40864	Az Mun. Risk Retention Po	129.00	Workers Comp	01-185-5015	129.00
10/11/16	40864	Az Mun. Risk Retention Po	7,889.00	Workers Comp	03-220-5015	7,889.00
10/11/16	40864	Az Mun. Risk Retention Po	524.00	Workers Comp	01-230-5015	524.00
10/11/16	40864	Az Mun. Risk Retention Po	133.00	Workers Comp	01-181-5015	133.00
10/11/16	40864	Az Mun. Risk Retention Po	314.00	Workers Comp	15-500-5015	314.00
10/11/16	40864	Az Mun. Risk Retention Po	855.00	Workers Comp	16-550-5015	855.00
10/11/16	40864	Az Mun. Risk Retention Po	200.00	Workers Comp	01-140-5089	200.00
Total 40864:			19,963.00			
<b>40866</b>						
10/20/16	40866	APS	1,471.66	Electric Service	03-220-5049	1,471.66
Total 40866:			1,471.66			
<b>40867</b>						
10/20/16	40867	Arizona State Treasurer	3,862.99	Fees Collectd: Sep 2016	01-000-2212	3,862.99
Total 40867:			3,862.99			
<b>40868</b>						
10/20/16	40868	Bradley Chevrolet	115.48	Wheel Alignment #1809 - Parks	01-180-5025	115.48
10/20/16	40868	Bradley Chevrolet	590.53	Door Panel Replaced #1407 - Police	01-140-5025	590.53
Total 40868:			706.01			
<b>40869</b>						
10/20/16	40869	D And L Auto Parts	200.00	Veh Maint - Supplies/Part - Transit	01-230-5025	200.00
10/20/16	40869	D And L Auto Parts	7.00	Veh Maint - Supplies/Part - Police	01-140-5025	7.00
10/20/16	40869	D And L Auto Parts	208.00	Veh Maint - Supplies/Part - WWTP	15-500-5025	208.00
10/20/16	40869	D And L Auto Parts	2.57	Veh Maint - Supplies/Part - PW	03-220-5025	2.57
Total 40869:			417.57			
<b>40870</b>						
10/20/16	40870	Gfoaz	60.00	Annual Dues - Govt Finance - M. Hunt	01-130-5051	60.00
10/20/16	40870	Gfoaz	60.00	Annual Dues - Govt Finance - K. Tunnell	01-130-5051	60.00
Total 40870:			120.00			
<b>40871</b>						
10/20/16	40871	Growers Oil Company	140.90	Core Rock Guard & Parts #2223 - PW	03-220-5025	140.90

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 40871:			140.90			
<b>40872</b>						
10/20/16	40872	Heinfeld, Meech & Co., P.	1,897.14	FY Management Svcs - Sept 2016	01-130-5031	1,897.14
Total 40872:			1,897.14			
<b>40873</b>						
10/20/16	40873	Home Depot Credit Service	96.05	Philips Halogen 50w - Parks	01-180-5086	96.05
Total 40873:			96.05			
<b>40874</b>						
10/20/16	40874	Interim Public Management	1,180.00	Interim Town Mgr - Wk 9/5	01-130-5032	1,180.00
10/20/16	40874	Interim Public Management	1,180.00	Interim Town Mgr - Wk 9/5	03-220-5032	1,180.00
10/20/16	40874	Interim Public Management	295.00	Interim Town Mgr - Wk 9/5	15-500-5032	295.00
10/20/16	40874	Interim Public Management	295.00	Interim Town Mgr - Wk 9/5	16-550-5032	295.00
10/20/16	40874	Interim Public Management	885.00	Interim Town Mgr - Wk 9/11	01-130-5032	885.00
10/20/16	40874	Interim Public Management	885.00	Interim Town Mgr - Wk 9/11	03-220-5032	885.00
10/20/16	40874	Interim Public Management	221.25	Interim Town Mgr - Wk 9/11	15-500-5032	221.25
10/20/16	40874	Interim Public Management	221.25	Interim Town Mgr - Wk 9/11	16-550-5032	221.25
Total 40874:			5,162.50			
<b>40875</b>						
10/20/16	40875	John Andoh	416.66	Transit Assistance - August 2016	01-230-5036	416.66
10/20/16	40875	John Andoh	416.66	Transit Assistance - September 2016	01-230-5036	416.66
Total 40875:			833.32			
<b>40876</b>						
10/20/16	40876	La Paz County Sheriff's De	44.72	Fees Collected for August 2016	01-000-2212	44.72
Total 40876:			44.72			
<b>40877</b>						
10/20/16	40877	La Paz County Treasurer	9.63	Fees Collected: September 2016	01-000-2212	9.63
Total 40877:			9.63			
<b>40878</b>						
10/20/16	40878	Law offices of Candace He	150.00	Indigent Defense Attorney	01-150-5074	150.00
Total 40878:			150.00			
<b>40879</b>						
10/20/16	40879	Lowe's	210.88	Irrigation Supplies - Parks	01-180-5086	210.88
10/20/16	40879	Lowe's	1,046.36	Pennington Grass Seed - Parks	01-180-5086	1,046.36
Total 40879:			1,257.24			
<b>40880</b>						
10/20/16	40880	McNaughton Book Service	4,380.00	Annual Library svcs 2017	01-170-5038	4,380.00

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 40880:			4,380.00			
<b>40881</b>						
10/20/16	40881	Open Range Pest Control	25.00	Pest Control - WWTP	15-500-5035	25.00
10/20/16	40881	Open Range Pest Control	37.00	Pest Control - Admin	01-130-5035	37.00
10/20/16	40881	Open Range Pest Control	33.00	Pest Control - HURF	03-220-5035	33.00
10/20/16	40881	Open Range Pest Control	30.00	Pest Control - Police	01-140-5035	30.00
10/20/16	40881	Open Range Pest Control	60.00	Pest Control - Community Center	01-185-5035	60.00
Total 40881:			185.00			
<b>40882</b>						
10/20/16	40882	Purchase Power	33.62	Postage Refill - Admin	01-130-5042	33.62
10/20/16	40882	Purchase Power	48.69	Postage Refeills - P&Z	01-180-5042	48.69
10/20/16	40882	Purchase Power	7.34	Postage Refeills - Police	01-140-5042	7.34
10/20/16	40882	Purchase Power	.77	Postage Refeills - Library	01-170-5042	.77
10/20/16	40882	Purchase Power	10.82	Postage Refill - Court	01-150-5042	10.82
10/20/16	40882	Purchase Power	199.38	Postage Refeills - WWTP	15-500-5042	199.38
10/20/16	40882	Purchase Power	199.38	Postage Refill - Water	16-550-5042	199.38
Total 40882:			500.00			
<b>40883</b>						
10/20/16	40883	Quill Corporation	251.52	Office Supplies - Police	01-140-5022	251.52
10/20/16	40883	Quill Corporation	47.11	5 bx sheet protectors - Vendors	01-160-5022	47.11
10/20/16	40883	Quill Corporation	39.00	3 pks color paper - Vendors	01-160-5022	39.00
10/20/16	40883	Quill Corporation	10.00	dyna labels - PW	03-220-5022	10.00
Total 40883:			347.63			
<b>40884</b>						
10/20/16	40884	River City Newspapers	61.81	Flood Plain Notice for CDBG	61-222-5100	61.81
Total 40884:			61.81			
<b>40885</b>						
10/20/16	40885	Simplots Partners	878.64	1 Pallet Grass fertilizer	01-180-5086	878.64
10/20/16	40885	Simplots Partners	302.68	Sulfur Bags	01-180-5086	302.68
Total 40885:			1,181.32			
<b>40886</b>						
10/20/16	40886	Smart & Final	182.48	After School Snacks - Rec	01-185-5095	182.48
10/20/16	40886	Smart & Final	106.07	Snacks for Council Meetings	01-110-5022	106.07
Total 40886:			288.55			
<b>40887</b>						
10/20/16	40887	The Lighthouse	294.48	9' Vertex Super LED Cable #1500 - WW	15-500-5040	294.48
Total 40887:			294.48			
<b>40888</b>						
10/20/16	40888	Town of Payson	250.00	Annual Fee- Military surplus 1033 Program-Police	01-140-5051	250.00

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 40888:			250.00			
<b>40889</b>						
10/20/16	40889	Travelers Insurance	2,022.55	Liability Insurance - Comm Ctr	01-185-5046	2,022.55
10/20/16	40889	Travelers Insurance	2,528.19	Liability Insurance - Admin	01-130-5046	2,528.19
10/20/16	40889	Travelers Insurance	6,067.65	Liability Insurance - Police	01-140-5046	6,067.65
10/20/16	40889	Travelers Insurance	1,516.91	Liability Insurance - Court	01-150-5046	1,516.91
10/20/16	40889	Travelers Insurance	1,516.91	Liability Insurance - Library	01-170-5046	1,516.91
10/20/16	40889	Travelers Insurance	10,112.75	Liability Insurance - HURF	03-220-5046	10,112.75
10/20/16	40889	Travelers Insurance	2,528.19	Liability Insurance - Transit	01-230-5046	2,528.19
10/20/16	40889	Travelers Insurance	10,112.75	Liability Insurance - WWTP	15-500-5046	10,112.75
10/20/16	40889	Travelers Insurance	10,112.75	Liability Insurance - Water	16-550-5046	10,112.75
10/20/16	40889	Travelers Insurance	2,528.19	Liability Insurance - Parks	01-180-5046	2,528.19
10/20/16	40889	Travelers Insurance	1,516.91	Liability Insurance - Cemetery	01-181-5046	1,516.91
Total 40889:			50,563.75			
<b>40890</b>						
10/20/16	40890	Verizon Wireless	61.18	Cell Phone Services - Transit	01-230-5048	61.18
10/20/16	40890	Verizon Wireless	173.77	Cell Phone Services - Admin	01-130-5048	173.77
10/20/16	40890	Verizon Wireless	93.18	Cell Phone Services - Park	01-180-5048	93.18
10/20/16	40890	Verizon Wireless	35.97	Cell Phone Services - Police	01-140-5048	35.97
10/20/16	40890	Verizon Wireless	35.23	Cell Phone Services - HURF	03-220-5048	35.23
10/20/16	40890	Verizon Wireless	34.41	Cell Phone Services - WWTP	15-500-5048	34.41
10/20/16	40890	Verizon Wireless	152.18	Cell Phone Services - Water	16-550-5048	152.18
Total 40890:			585.92			
<b>40891</b>						
10/20/16	40891	Western States Petroleum,	1,744.95	Unleaded Fuel - Police	01-140-5024	1,744.95
10/20/16	40891	Western States Petroleum,	642.67	Unleaded Fuel - Transit	01-230-5024	642.67
10/20/16	40891	Western States Petroleum,	87.19	Unleaded Fuel - Admin	01-130-5024	87.19
10/20/16	40891	Western States Petroleum,	52.77	Unleaded Fuel - P&Z	01-160-5024	52.77
10/20/16	40891	Western States Petroleum,	446.03	Unleaded Fuel - WWTP	15-500-5024	446.03
10/20/16	40891	Western States Petroleum,	354.93	Unleaded Fuel - Water	16-550-5024	354.93
10/20/16	40891	Western States Petroleum,	623.09	Unleaded Fuel - PW	03-220-5024	623.09
10/20/16	40891	Western States Petroleum,	290.42	Unleaded Fuel - Park	01-180-5024	290.42
Total 40891:			4,242.05			
<b>40892</b>						
10/20/16	40892	Aetna Life Insurance Comp	2,912.92	Employee Payroll Deduction	01-000-2208	2,912.92
10/20/16	40892	Aetna Life Insurance Comp	265.94	Employee Medical - M & C	01-110-5016	265.94
10/20/16	40892	Aetna Life Insurance Comp	669.04	Employee Medical - Admin	01-130-5016	669.04
10/20/16	40892	Aetna Life Insurance Comp	6,838.37	Employee Medical - Police	01-140-5016	6,838.37
10/20/16	40892	Aetna Life Insurance Comp	562.66	Employee Medical - Magistrate	01-150-5016	562.66
10/20/16	40892	Aetna Life Insurance Comp	443.21	Employee Medical - Comm Development	01-160-5016	443.21
10/20/16	40892	Aetna Life Insurance Comp	208.08	Employee Medical - Library	01-170-5016	208.08
10/20/16	40892	Aetna Life Insurance Comp	283.66	Employee Medical - Parks	01-180-5016	283.66
10/20/16	40892	Aetna Life Insurance Comp	832.33	Employee Medical - Recreation	01-185-5016	832.33
10/20/16	40892	Aetna Life Insurance Comp	3,273.67	Employee Medical - HURF	03-220-5016	3,273.67
10/20/16	40892	Aetna Life Insurance Comp	354.57	Employee Medical - Transit	01-230-5016	354.57
10/20/16	40892	Aetna Life Insurance Comp	141.83	Employee Medical - Cemetery	01-181-5016	141.83
10/20/16	40892	Aetna Life Insurance Comp	502.95	Employee Medical - WWTP	15-500-5016	502.95
10/20/16	40892	Aetna Life Insurance Comp	970.99	Employee Medical - Water	16-550-5016	970.99

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Amount
Total 40892:			18,260.22			
<b>40893</b>						
10/20/16	40893	Dr. Jeni McCutcheon, PSY.	500.00	Post Offer Evaluation - W. Ponce	01-140-5082	500.00
Total 40893:			500.00			
<b>40894</b>						
10/20/16	40894	Employers Direct Health	7.14	Aggregate Employer Insurance	01-110-5016	7.14
10/20/16	40894	Employers Direct Health	14.71	Aggregate Employer Insurance	01-130-5016	14.71
10/20/16	40894	Employers Direct Health	116.50	Aggregate Employer Insurance	01-140-5016	116.50
10/20/16	40894	Employers Direct Health	21.40	Aggregate Employer Insurance	01-150-5016	21.40
10/20/16	40894	Employers Direct Health	11.89	Aggregate Employer Insurance	01-160-5016	11.89
10/20/16	40894	Employers Direct Health	2.38	Aggregate Employer Insurance	01-170-5016	2.38
10/20/16	40894	Employers Direct Health	7.61	Aggregate Employer Insurance	01-180-5016	7.61
10/20/16	40894	Employers Direct Health	9.51	Aggregate Employer Insurance	01-185-5016	9.51
10/20/16	40894	Employers Direct Health	59.44	Aggregate Employer Insurance	03-220-5016	59.44
10/20/16	40894	Employers Direct Health	9.51	Aggregate Employer Insurance	01-230-5016	9.51
10/20/16	40894	Employers Direct Health	3.80	Aggregate Employer Insurance	01-181-5016	3.80
10/20/16	40894	Employers Direct Health	11.90	Aggregate Employer Insurance	15-500-5016	11.90
10/20/16	40894	Employers Direct Health	19.02	Aggregate Employer Insurance	16-550-5016	19.02
Total 40894:			294.81			
<b>40895</b>						
10/20/16	40895	Gust Rosenfeld PLC	5,085.00	General Council Svcs - Sept 2016	01-120-5071	5,085.00
Total 40895:			5,085.00			
<b>40896</b>						
10/20/16	40896	Legend Technical Services	31.20	Laboratory Services	16-550-5039	31.20
10/20/16	40896	Legend Technical Services	16.20	Laboratory Services - Water	16-550-5039	16.20
10/20/16	40896	Legend Technical Services	209.70	Laboratory Services - Water	16-550-5039	209.70
Total 40896:			257.10			
Grand Totals:			123,410.37			
Grand Totals:			123,410.37	123,410.37-		.00

Payroll Check # 40853-40863, 40865

Report Criteria:

Report type: GL detail

Check.Check Number = 40853-40896



## TOWN OF QUARTZSITE

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### REGULAR COUNCIL MEETING

Tuesday, October 25, 2016

**Agenda Item:**                **MINUTES** – Consider approval of the minutes of the Town Council Regular Meeting of October 11, 2016.

**Summary:**                    The Town Clerk shall keep the minutes of all meetings of the Common Council. Upon approval by the Council, the Clerk shall enter the approved minutes in a book constituting the official record of the Council.

**Responsible Person:**     Tina Abriani, Town Clerk

**Attachment:**                Minutes of the Town Council Regular Meeting of October 11, 2016.

**Action Requested:**        **Motion to approve the Minutes of the Town Council Regular Meeting of October 11, 2016.**

**MINUTES**  
**TOWN OF QUARTZSITE**  
**REGULAR MEETING OF THE COMMON COUNCIL**  
**TUESDAY, OCTOBER 11, 2016, 7:00 PM**

**CALL TO ORDER:** 7:00 p.m.

Mayor Foster called the meeting to order at 7:00 p.m.

**INVOCATION:** None

**PLEDGE OF ALLEGIANCE:** Led by Council Member Warner.

**ROLL CALL:**

**Present:** Mayor Foster, Vice Mayor Davidson, Council Member Kelley, Council Member Warner, Council Member Orgeron, Council Member St. Germain.

**STAFF PRESENT:** Jim Ferguson, Town Manager; Trish Stuhan, Town Attorney; Tina Abriani, Town Clerk

**ANNOUNCEMENTS:** None

**CALL TO THE PUBLIC AND COMMUNICATIONS FROM CITIZENS:**

Richard Trusty, resident of Quartzsite, reminded everyone about Halloween, an event coming up for the kids in Town. He said the event would be held on October 29, 2016, at the Community Center from 4:00 p.m. to approximately 6:30 p.m.; afterwards, a Haunted House would be open in the Library. He said he would really like to see everyone come out and participate to support our kids.

Shanana Rain Golden-bear announced that the following night, at the Community Center, the Quartzsite Area Chamber of Commerce and Tourism would debut the 52-minute French documentary on Quartzsite called Forever Young or Still Young (in French). She said the movie would be in French and was really well done with a sweet storyline. There would be no charge to view the movie.

Monica Timberlake, PTA President, announced that on October 19, 2016, at 6:00 p.m., the PTA would be presenting an "Are You Smarter than a Fifth-Grader" game at the Quartzsite Elementary School. She said Phil Cushman, Quartzsite Area Chamber of Commerce and Tourism President; William Ponce, Quartzsite Chief of Police; and Loretta Warner, Quartzsite Town Council Member, would be playing in the game. Ms. Timberlake said there would be a dinner at 5:00 p.m., with proceeds from selling dinners going to support the Eighth Grade Class for their end of the year trip and graduation because they pay for those themselves.

## 1. PRESENTATIONS; PROCLAMATIONS

Dave Anderson of MyLaPaz.org gave a presentation and delivered news about the International Space Station events soon to take place. Initially, he provided a background of Quartzsite's Contact with the International Space Station Project. He said the contact date had been moved to the week of January 9, 2017.

Mr. Anderson recognized some of the Team Members: the Parker Industrial Development Association, the ARISS coordinated by NASA, school superintendents and teachers, the Q.I.A, Mayor Foster, and Council Member St. Germain. He gave special thanks to Mr. Dick Thompson from the Quartzsite Amateur Radio Association for making some remarkable things happen this year.

Mr. Anderson spoke of some of the challenges for the youth with regard to the lack of educational and recreational opportunities in La Paz County, and the social problems that arise from that.

Mr. Anderson announced the Jamboree on the Air was to be held Friday, October 14, 2016, through Sunday, October 16, 2016. He said that on those three days, approximately 1 million youth and teachers from more than one-hundred and fifty countries would be getting on hf radio and making contacts around the world forming new friendships while learning about radio science.

Mr. Anderson also talked about the upcoming Super Science Campout and invited anyone who knew any interested youth to contact him, as well as anyone that wanted to volunteer.

The Mayor said he thought Mr. Anderson deserved recognition and there was a round of applause.

### **ADMINISTRATIVE ITEMS:**

- 2. LEDGER OF ACCOUNTS PAID – Consider approval of check series 40811 – 40815, 40817 – 40852, totaling \$54,236.37.**

**Council Member Orgeron moved** to approve check series 40811 – 40815, 40817 – 40852, and **Council Member Warner seconded** the motion. The vote was unanimous. **Motion Passed.**

- 3. MINUTES – Consider approval of the minutes of the Town Council Regular Meeting of September 27, 2016 and the Special Meeting of October 3, 2016.**

**Council Member Orgeron moved** to approve the minutes of the Town Council Meeting on September 27, 2016, and the Special Meeting on October 3, 2016, and **Council Member Kelley seconded** the motion. The vote was unanimous. **Motion Passed.**

**4. TOWN PROSECUTOR'S REPORT – Review and discussion of the Town Prosecutor's Monthly Report – September 2016.**

Town Manager Ferguson announced that the Town Prosecutor was in the audience and available to speak to the Council.

Mr. David Ward, the Town Prosecutor, asked if the Council had any questions.

Council Member Warner said it looked liked he had done a good job of prosecuting so far.

Mr. Ward said it is cyclical with some times of the year busier than other times of the year. He spoke of working with the local clergy, counseling classes, and services available by the internet to help offenders and victims. He spoke of the underlying issues and problems.

**5. EXECUTIVE SESSION**

- **An executive session pursuant to A.R.S. § 38-431.03(A)(1) for discussion or consideration of the continued appointment of David Ward as Town Prosecutor.**
- **An executive session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the Town's position regarding a contract with David Ward for Town Prosecutor services.**

**Council Member Orgeron moved** to adjourn to Executive Session and **Vice Mayor Davidson seconded** the motion. The vote was unanimous. **Motion Passed.**

**ADJOURN TO EXECUTIVE SESSION:** 7:27 p.m.

The Mayor called the Open Session back to order at 8:31 p.m.

**RETURN TO OPEN SESSION:** 8:31 p.m.

**ROLL CALL:**

**Present:** Mayor Foster, Vice Mayor Davidson, Council Member Kelley, Council Member Warner, Council Member Orgeron, Council Member St. Germain.

**6. TOWN PROSECUTOR CONTRACT – Discussion and possible action regarding a Town Prosecutor contract.**

**The Mayor moved** to table Item 6 on the Agenda and **Vice Mayor Davidson seconded** the motion. The vote was unanimous. **Motion Passed.**

**7. FUTURE AGENDA ITEMS – Direction to staff regarding future agenda items.**

None.

**COMMUNICATIONS:**

**8. Reports from the MAYOR on current events.**

None.

**9. Reports from the COUNCIL on current events.**

None.

**10. Reports from the TOWN MANAGER to the Council.**

None.

**Vice Mayor Davidson moved to adjourn and Council Member Warner seconded the motion. The vote was unanimous. Motion Passed.**

**ADJOURNMENT:** 8:32 p.m.

**CERTIFICATION:**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of October 11, 2016, of the Town Council of Quartzsite, Arizona, held on October 11, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 25<sup>th</sup> day of October 2016

---

Tina M. Abriani, Town Clerk

On behalf of the Common Council

Approved:

---

Ed Foster, Mayor



## TOWN OF QUARTZSITE

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### REGULAR COUNCIL MEETING

Tuesday, October 25, 2016

#### Agenda Item

Review, consideration and possible action to approve applications for Community Outreach Funding as forwarded by the Health and Development Services Board for award of the 2017 Town Promotional Funds. Upon Council's decision, accountability contracts will be prepared for the selected organizations, in the amounts set by Council.

The five applicants:

- Quartzsite Area Chamber of Commerce and Tourism.
- Quartzsite Business Chamber of Commerce
- Quartzsite Historical Society
- Quartzsite Senior Citizens Center
- The Salvation Army

#### Summary:

Town Code Chapter 20, Section 20-1-5 Duties states: The Health and Development Services Board is hereby charged with the following duties: "C. To review requests submitted by non-profit agencies for Town funding and to make recommendations to the Council regarding such funding."

On October 25, 2016, after review of the applications, the Health and Development Services Board voted to forward all the applications to the Council.

**Responsible Person:** Jim Ferguson, Town Manager

#### Attachments:

- Community Outreach Funding application from Quartzsite Business Chamber of Commerce.
- Community Outreach Funding application from the Area Quartzsite Chamber of Commerce and Tourism.
- Community Outreach Funding application from The Quartzsite Business Chamber of Commerce.

- Community Outreach Funding application from Quartzsite Historical Society.
- Community Outreach Funding application from the Quartzsite Senior Center.
- Community Outreach Funding application from The Salvation Army.

**Action Requested: Motion to provide one or more applicants with Accountability Contracts for 2016 Community Outreach Funding from the Town's Promotional Funds Account.**



**Quartzsite Area**  
**Chamber of Commerce & Tourism**  
*"Uniting Strengths - Driving Quartzsite Forward"*

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OFFICE

September 28, 2016

**President:**  
Philip Cushman

Town of Quartzsite  
Post Office Box 2812  
Quartzsite, Arizona 85346

**President Elect:**  
Dennis Kuehl

**Vice President:**  
Vacant

**Secretary:**  
Janet Collier

**Treasurer:**  
Steve Schue

**Sergeant-at-Arms:**  
Richard Trusty

**Chamber  
Ambassador:**  
Edith Tews-Huntley

**Executive Director:**  
Vacant

**Board of Directors:**

Shanana 'Rain' Bearcat  
Dave 'Bear' Collier  
Johnson Fraiss  
Steve Hardies  
Carolyn Hardy  
David Phoenix  
Monica Timberlake

**Administrative  
Assistant:**  
Beverly Cunningham

**Interns:**  
Jonathan McElwain  
Rhiyanna Timberlake

Dear Members of the Town Council and Health and Development Board,

The Quartzsite Area Chamber of Commerce and Tourism requests a grant of \$2,000 to promote the Town of Quartzsite during the 150<sup>th</sup> anniversary since its founding in 1867. The measureable outcome of this grant will be increased winter visitors, vendors, and tourists that respond to the promotion of Quartzsite as a tourist destination for off-road tourism and other activities. The Chamber relies heavily on volunteers and an unpaid governance board to accomplish our goals and mission. With increased finding through grants, programs, and membership, the Chamber will be able to assist meaningfully in Quartzsite's 150<sup>th</sup> Anniversary.

The Quartzsite Area Chamber of Commerce & Tourism has two goals: to increase the positive awareness of Quartzsite as a visitor destination and to stimulate economic development in the community. The Quartzsite Area Chamber of Commerce and Tourism provides the business community of Quartzsite and La Paz County a venue by which they can discuss the current economic conditions, receive education on business topics, promote tourism, and collaborate on matters of mutual interest that will increase regional prosperity. Services include monthly business mixers, executive business services, and the coordination of community events. Funds raised for Chamber events are used to participate in cooperative advertising campaigns that promote the town of Quartzsite and La Paz County as a tourist destination, an ideal place to retire, and a vibrant small business community.

**Section A:**

1. Name of Organization: Quartzsite Area Chamber of Commerce and Tourism
2. Mailing Address: P.O. Box 640, Quartzsite, Arizona 85346
3. Physical Address: 1240 West Main Street, Quartzsite, Arizona 85346
4. Contact name and Title: Philip D. Cushman, President
5. Phone #: (928) 927-5200
6. E-mail Address: [quartzsitetourism@yahoo.com](mailto:quartzsitetourism@yahoo.com)

**Section B:**

1-928-927-5200      1240 W. Main Street      P.O. Box 640      Quartzsite, AZ 85346

[www.QuartzsiteTourism.com](http://www.QuartzsiteTourism.com)      Email: [QuartzsiteTourism@yahoo.com](mailto:QuartzsiteTourism@yahoo.com)



**Quartzsite Area**  
**Chamber of Commerce & Tourism**  
*"Uniting Strengths – Driving Quartzsite Forward"*

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**OFFICE**

1. The Quartzsite Area Chamber of Commerce and Tourism was incorporated in the state of Arizona on 3 August 2015 (Filing #: 2023081-9, EIN: 47-4679994, Business License #:).
2. The Quartzsite Area Chamber of Commerce and Tourism is a private non-profit business association (NAICS# 561591), a convention and tourism bureau (NAICS# 813910), and a business service center (NAICS# 561439). North American Industry Classification Codes (NAICS) Codes are provided in parenthesis.
3. The Quartzsite Area Chamber of Commerce and Tourism is registered as a charitable organization under Section 505(c)(6) of the Internal Revenue Code (DLN: 17053175316006). Please see Enclosure (1) for documentation.
4. The Quartzsite Area Chamber of Commerce and Tourism provides the business community of Quartzsite, Arizona a venue by which interested individuals can discuss the current economic conditions, receive education on business topics, promote tourism, and collaborate on matters of mutual interest that will increase regional prosperity. Services include monthly business mixers, sales of souvenirs unique to Quartzsite, executive business services, and the coordination of community events. Funds raised for Chamber events are used to participate in cooperative advertising campaigns that promote the town of Quartzsite as a tourist destination, an ideal place to retire, and a vibrant small business community. The Chamber is a member of several professional business associations to include the United States Chamber of Commerce, the Better Business Bureau, and the Arizona Chamber Executives Association.
5. The Quartzsite Area Chamber of Commerce and Tourism requests \$2,000.00 for promotion of Quartzsite's 150<sup>th</sup> Anniversary in local print, radio, and social media venues. The selection criteria for these initiatives is based upon highest impact and greatest exposure for lowest advertising price and access to the greatest available target markets.

10 x 10 Booth space at International Off-Road Expo	\$ 650.00
2500 Quartzsite Postcards	\$ 248.02
250 Camel Folding Flyers w/Case	\$ 282.50
200 Whistle, Light & Compass Key Chains	\$ 209.00
<u>500 Quartzsite Drawstring Backpacks</u>	<u>\$ 665.00</u>
	\$2,088.52

6. The measureable outcome of this grant will be increased winter visitors, vendors, and tourists that respond to the promotion of Quartzsite as a tourist destination for off-road tourism and other activities.

1-928-927-5200      1240 W. Main Street      P.O. Box 640      Quartzsite, AZ 85346

[www.QuartzsiteTourism.com](http://www.QuartzsiteTourism.com)      Email: [QuartzsiteTourism@yahoo.com](mailto:QuartzsiteTourism@yahoo.com)



**Quartzsite Area**  
**Chamber of Commerce & Tourism**  
*"Uniting Strengths – Driving Quartzsite Forward"*

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7. The Quartzsite Area Chamber of Commerce and Tourism relies solely on volunteers and an unpaid governance board to accomplish our goals and mission.
8. Major funding sources of the Quartzsite Area Chamber of Commerce and Tourism include membership fees, donations from private entities, retail sales, publication sales, advertising, business services, and fund raisers. Arizona Department of Revenue Transaction Privilege Tax License (21073878) authorizes the Quartzsite Area Business Chamber of Commerce and Tourism to conduct retail sales, publication sales, and employ a paid staff (EIN: 47-4679994). Enclosure (2) is the Chamber's Income and Expense Statement for July 2016 and shows a net balance of \$8,634. A portion of this balance will be used to supplement this initiative.
9. During its first year of its existence, the Quartzsite Area Chamber of Commerce and Tourism relied solely on private funding sources.

Membership Dues:	\$5,631
Mixers:	\$1,322
<u>Retail Sales</u>	<u>\$1,442</u>
Total:	\$7,395

Thank you very much for considering our request and your willingness to promote our community. We are prepared to discuss this matter in more detail before you make a decision. Please contact Philip D. Cushman, Chairman of the Board of Directors at telephone: (202) 430-4923, E-mail: [pdcushman@gmail.com](mailto:pdcushman@gmail.com) or Shanana "Rain" Bearcat, Director of Marketing at telephone: (928) 916-4235, E-mail: [desertmessenger7@yahoo.com](mailto:desertmessenger7@yahoo.com).

Best Regards,

Philip D. Cushman  
President  
Quartzsite Area Chamber of Commerce and Tourism

Enclosures:

- (1) Notice of Federal Tax Exemption dated 12 Sep 2016
- (2) Statement of Income and Expenses

1-928-927-5200

1240 W. Main Street

P.O. Box 640

Quartzsite, AZ 85346

[www.QuartzsiteTourism.com](http://www.QuartzsiteTourism.com)

Email: [QuartzsiteTourism@yahoo.com](mailto:QuartzsiteTourism@yahoo.com)

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SEP 28 2016

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INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: SEP 12 2016

QUARTZSITE AREA CHAMBER OF COMMERCE  
AND TOURISM  
1240 WEST MAIN ST PO BOX 640  
QUARTZSITE, AZ 85346

Employer Identification Number:  
47-4679994  
DLN:  
17053175316006  
Contact Person: JOHN JENNEWAIN ID# 31307  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Form 990/990-EZ/990-N Required:  
Yes  
Effective Date of Exemption:  
October 27, 2015  
Contribution Deductibility:  
No  
Addendum Applies:  
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(6). This letter could help resolve questions on your exempt status. Please keep it for your records.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-NC" in the search bar to view Publication 4221-NC, Compliance Guide for Tax-Exempt Organizations (Other than 501(c)(3) Public Charities and Private Foundations), which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,



Jeffrey I. Cooper  
Director, Exempt Organizations  
Rulings and Agreements



**2016 Town of Quartzsite  
Town Economic  
Community Outreach Funding  
Application**

Quartzsite Business Chamber of Commerce  
PO Box 2566  
Quartzsite AZ. 85346-2566  
\*\*\*\*\*  
"Quartzsite the Gathering Place"

**Section A**

The Town of Quartzsite has an application and allocation process for the Town's Economic Outreach Fund for non-profit organizations.

**Applications are due by September 28, 2016 at 4:30 p.m.** This requirement is found in the Town Code, Chapter 20, Health and Development Service Board, Article 20-3, Documentation and Reporting, D, Submittal of Requests for Funding.

Name of Organization: QUARTZSITE BUSINESS CHAMBER OF

Address: 110 W. MAIN ST - P.O. BOX 2566  
COMMERCE

Contact name & title for this application: CFF CARNEVALE - PRES.

Phone #: 928 927 9321

Email Address: QUARTZSITEBUSINESSCDC@TDS.NET

**Section B** requires specific, clearly stated information. Be as detailed as possible. Please provide typed responses on a separate paper.

1. When was your organization formed? ~~2003~~ 2003
2. What type of organization is it; for example: government, private non-profit, faith-based, etc.?
3. Is your organization registered as a charitable organization under Section 501(c)6 501(c)(3) of the Internal Revenue Code? If so, please include documentation.
4. Give a brief description of your organization including the services provided.
5. How specifically will the funds be used? (What will the Town of Quartzsite's Community Outreach Funding dollars buy?)
6. What are the measurable outcomes of this project?
7. Describe how your organization involves volunteers and unpaid personnel to accomplish goals/mission.
8. What are your organization's major funding sources?
9. What were your organization's major expenditures last year?

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For information or assistance, please call or email: Town of Quartzsite, Town Clerk's Office, 928-927-4333, [townclerk@ci.quartzsite.az.us](mailto:townclerk@ci.quartzsite.az.us).

**Mail or Deliver Applications to:** Town of Quartzsite, Town Hall (465 N. Plymouth Ave.) P.O. Box 2812, Quartzsite, AZ 85346.

**Thank you for all that you do to make Quartzsite a great town!**

**RECEIVED**  
SEP 27 2016  
TOWN OF QUARTZSITE

Quartzsite Business Chamber of Commerce  
PO Box 2566  
Quartzsite AZ. 85346-2566  
\*\*\*\*\*  
"Quartzsite the Gathering Place"

## Responses to questions for Community Outreach Funding Application

1. We started the Quartzsite Business Chamber of Commerce in March of 2003
2. We are a non-profit organization
3. We are registered as a 501C6
4. We are a chamber of commerce that provides all kinds of information to the visitors to Quartzsite. We send out packages every year to other chambers, RV Parks all up and down the west coast and other states, and include our brochures, schedules, events, etc. We also send out visitor packets, relocation packets and vendor packets on request. We print and give out flyers, show schedules, events schedules and maps etc. and give out all kinds of printed brochures and booklets that people are looking for. We answer thousands of calls every year for information, and also have hundreds of people coming in every week that have never been here before and want to pick up all the information about this area. We give out business cards, newspapers, and telephone books, and have pockets on the wall where our businesses and local places to go are filled with brochures to give out. We also have several events that bring in people from all over the place to visit—our annual Craft Festival, Light Parade and more. We also do ribbon cuttings for new businesses, and on occasion we do print flyers for other non-profits as a courtesy to help them.
5. We will use the funds for buying paper and inks for our printers and also stamps for our big mailings that we do every fall. We print all our schedules and maps on a big machine that costs us over \$600. every time we replace the inks—about 4 times a year. We also have several small printers that also need inks etc. on a regular basis. We go through about 7 cases of paper each season.
6. We bring in a lot of people to visit our town by giving them all the information they need and by promoting our events and points of interest. We also give out restaurant lists, RV Park lists, maps of the town, vendor information, booklets and brochures.
7. We are all volunteers and have been since 2003.
8. We have membership dues (\$50. for everyone) We have fundraisers like the Santa's Workshop, funding from the county (\$6,000), funding from the Town (\$2,000.) We also sell pins and the business locator map and also the new Quartzsiteopoly games.
9. Rent, electric, paper, ink for printers, postage for mailouts and packages and insurance and storage unit. We also spend money on advertising and telephone service. Last year we also had to do repairs on the sleigh for the parade and also repairs to our big printer.



2016 Town of Quartzsite  
Town Economic  
Community Outreach Funding  
Application

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SEP 19 2016  
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OFFICE

**Section A**

The Town of Quartzsite has an application and allocation process for the Town's Economic Outreach Fund for non-profit organizations.

**Applications are due by September 28, 2016 at 4:30 p.m.** This requirement is found in the Town Code, Chapter 20, Health and Development Service Board, Article 20-3, Documentation and Reporting, D, Submittal of Requests for Funding.

Name of Organization: SEE ATTACHED. Quartzsite Historical Society TH

Address: P.O. BOX 331, QUARTZSITE, AZ 85346 TH

Contact name & title for this application: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Section B requires specific, clearly stated information. Be as detailed as possible. Please provide typed responses on a separate paper.**

1. When was your organization formed?
2. What type of organization is it; for example: government, private non-profit, faith-based, etc.?
3. Is your organization registered as a charitable organization under Section 501(c)(3) of the Internal Revenue Code? If so, please include documentation.
4. Give a brief description of your organization including the services provided.
5. How specifically will the funds be used? (What will the Town of Quartzsite's Community Outreach Funding dollars buy?)
6. What are the measurable outcomes of this project?
7. Describe how your organization involves volunteers and unpaid personnel to accomplish goals/mission.
8. What are your organization's major funding sources?
9. What were your organization's major expenditures last year?

For information or assistance, please call or email: Town of Quartzsite, Town Clerk's Office, 928-927-4333, [townclerk@ci.quartzsite.az.us](mailto:townclerk@ci.quartzsite.az.us).

**Mail or Deliver Applications to:** Town of Quartzsite, Town Hall (465 N. Plymouth Ave.) P.O. Box 2812, Quartzsite, AZ 85346.

**Thank you for all that you do to make Quartzsite a great town!**



RECEIVED  
Town of Quartzsite  
SEP 19 2016  
TOWN CLERK  
OFFICE

**2016 Town of Quartzsite  
Town Economic  
Community Outreach Funding Application**

The Town of Quartzsite is now accepting applications for 2016 Town Economic Community Outreach Funding.

We understand the value of donations from the Town to support local activities and it is our hope that the new Town Economic Community Outreach Funding procedures will provide a fair process where all non-profit organizations will receive timely and equal consideration.

**Applications are due by September 28, 2016 by 4:30 p.m.**

Applications can be found on the Town's website at [www.ci.quartzsite.az.us](http://www.ci.quartzsite.az.us) or at the Town Hall at 465 N. Plymouth Avenue, Quartzsite, AZ.

---

**Thank you for all that you do to make Quartzsite a great town!**

*Billie Fowler*  
\_\_\_\_\_  
Billie Fowler, Vice President

*9/19/2016*  
\_\_\_\_\_  
Date

*Kay Moring*  
\_\_\_\_\_  
Kay Moring, Project Coordinator

*9/19/16*  
\_\_\_\_\_  
Date

---

Quartzsite Historical Society, Inc. dba Tyson's Well Stage Station Museum

P.O. Box 331, Quartzsite, AZ 85346, 161 W. Main Street, Quartzsite, AZ

Kay Mooring, Project Coordinator

Dennis Wilskey, President

(928) 927-6159, (928 927-5229 )Thurs. April-October - 9-12 noon

(928) 927-8620

qhs@ tds.net

## Section B

1 1971 as Central Yuma County Preservation Society. Name change to Quartzsite Historical Society, Inc. in 1985 (See Copy of Articles of Incorporation and Amendment attached.

2 private non-profit - museum

3 yes (attached copy of 501(c)(3))

4 Our building serves and preserves the history of the area. There are research files as well as books to see, 5 field trips annually to historic sites and museums, guided tours of the museum. THERE IS NO CHARGE TO VISITORS OR TOWN RESIDENTS. Donations are accepted and small gift items and books are for sale.

5 The amount from the Town supplies 1/3 of our annual income which helps pay monthly expenses and supplies. For example: electricity, telephone and internet, water & sewer, insurance, stipend to docents who live on the premises and provide security 30 hrs. per week when the museum is open.

6 On-going information for the public who visit the museum and the requests received via the internet and telephone, as well as supplies for new exhibits.

7 Our volunteers (approximate 50 membership) help with setting up and

manning the donated Big Tent space, set up and lead some of the field trips and set up display changes, Some volunteers work in the office, give museum tours if docents are not available or busy, formulate and type reports to the Town, County, State and IRS, perform an in-house annual financial statement regarding income and expenses

Plans for this season are to clean the 47-arm cactus, set it in place and show its former state where it was located in the desert with the arms intact. The bunkhouse, formerly used for storage, will be able to be "looked into" to see the displays of "its day". The aforementioned will be accomplished by volunteers/members.

8 Funds from the Town of Quartzsite, cash from the donation box at the museum, membership fee of \$10 annually, Big Tent donations and small gift items and book sales. If we have a bake sale fund raiser, funds from sale of baked goods.

9 Docents' Stipend (\$599 each), Internet and telephone (\$1,071), electricity \$1,579), Insurance ((\$1,733) and office supplies (\$1,273) purchase of several books for resale).

# STATE OF ARIZONA

## Corporation Commission



To all to Whom these Presents shall Come, Greeting:

BE IT KNOWN THAT THE CENTRAL YUMA COUNTY PRESERVATION SOCIETY, INC.

HAVING SUBMITTED TO THE ARIZONA CORPORATION COMMISSION EVIDENCE OF COMPLIANCE WITH THE LAWS OF THE STATE OF ARIZONA GOVERNING THE INCORPORATION OF COMPANIES, IS, BY VIRTUE OF THE POWER VESTED IN THE COMMISSION UNDER THE CONSTITUTION AND THE LAWS OF THE STATE OF ARIZONA, HEREBY GRANTED THIS

### CERTIFICATE OF INCORPORATION

AUTHORIZING SAID COMPANY TO EXERCISE THE FUNCTIONS OF A CORPORATION, UNDER THE LAWS NOW IN EFFECT IN THE STATE OF ARIZONA, AND SUBJECT TO SUCH LAWS AS MAY HEREAFTER BE ENACTED, FOR A PERIOD OF TWENTY-FIVE YEARS FROM THE DATE HEREOF, UNLESS SOONER REVOKED BY AUTHORITY OF LAW.

BY ORDER OF THE ARIZONA CORPORATION COMMISSION.

In Witness Whereof, I, RUSSELL WILLIAMS,

THE CHAIRMAN, HAVE HEREUNTO SET MY HAND AND CAUSED THE OFFICIAL SEAL OF THE ARIZONA CORPORATION COMMISSION TO BE AFFIXED AT THE CAPITOL, IN THE CITY OF PHOENIX, THIS 20th DAY OF December A. D. 1971.

  
CHAIRMAN.

ATTEST:

William R. Johnson  
SECRETARY.

BY

ASSISTANT SECRETARY.

NO. 85296



ARTICLES OF INCORPORATION  
of  
THE CENTRAL YUMA COUNTY PRESERVATION SOCIETY, INC.

KNOW ALL MEN BY THESE PRESENTS:

That we, the undersigned, do hereby associate ourselves together for the purpose of forming a non-profit corporation under the laws of the State of Arizona, and do hereby adopt Articles of Incorporation as follows:

ARTICLE I

The name of this corporation shall be THE CENTRAL YUMA COUNTY PRESERVATION SOCIETY, INC. The principal place of business shall be at Quartzsite Townsite, Yuma County, Arizona.

ARTICLE II

The names, residences and post office addresses of the incorporators are as follows:

- |                                   |                                      |       |
|-----------------------------------|--------------------------------------|-------|
| J. G. Parker                      | P. O. Box 325<br>Quartzsite, Arizona | 85346 |
| D. L. Casey and<br>Hazel E. Casey | P. O. Box 331<br>Quartzsite, Arizona | 85346 |
| Irma Morris                       | P. O. Box 95<br>Quartzsite, Arizona  | 85346 |
| Lois Price                        | P. O. Box 457<br>Quartzsite, Arizona | 85346 |
| Elizabeth W. Snider               | P. O. Box 368<br>Quartzsite, Arizona | 85346 |
| Roy Brown                         | P. O. Box 35<br>Quartzsite, Arizona  | 85346 |

WESTOVER, KEDDIE & CHOULES  
ATTORNEYS AT LAW  
190 MADISON AVENUE - P. O. BOX 881  
YUMA, ARIZONA 85364

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ARTICLE III

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2 This corporation is organized for educational non-  
3 profit purposes and pecuniary profit, gain or private advantage  
4 is not and shall not hereafter be the object of this corporation,  
5 the incorporators, or its officers and directors, nor shall  
6 any part of the net earnings of the corporation inure to the  
7 benefit of any member or individual and all of the powers of  
8 this corporation hereinabove and hereafter conferred shall be  
9 subject to this limitation and exception. This corporation shall  
10 have no capital stock and shall be composed of members and not  
11 shareholders.

ARTICLE IV

12 The time of the commencement of this corporation  
13 shall be the date of the issuance to it of the certificate of  
14 incorporation by the Corporation Commission of the State of  
15 Arizona, and shall continue thereafter as provided by law.

ARTICLE V

16  
17 The corporation shall have the power to lease,  
18 rent, purchase, hold, have, use or take possession of and enjoy  
19 in fee or otherwise any personal or real property necessary for the  
20 uses and purposes of the corporation and to sell, lease, rent,  
21 deed, mortgage, or otherwise dispose of or use and manage the  
22 same for the pleasure of the corporation for the uses and purposes  
23 for which the corporation is formed and to do all things necessary  
or convenient to carry out effectively and efficiently

1 the purposes of collecting and safeguarding historical data and  
2 artifacts of an historical value and nature that the corporation  
3 deems important to that part of Yuma County from Township 5 South  
4 to Township 7 North, as shown on the official Yuma County, State  
5 of Arizona map.

6 ARTICLE VI

7 If at any time this corporation shall be dissolved,  
8 no part of its funds or property shall be distributed to or among  
9 its membership, but after payment of all indebtedness its surplus  
10 funds and property shall be disposed of in the following manner:

11 All real property when no longer used for non-profit historical  
12 purposes shall be returned to the donator or their heirs if so  
13 stated at the time of donation. All other assets shall be turned  
14 over to the Arizona Pioneers Historical Society or its successor  
15 in interest.

16 ARTICLE VII

17 The qualifications of members, mode of election,  
18 term of admission to membership, the fees of admission and dues to  
19 be paid by members, expulsion and suspension of members for mis-  
20 conduct or non-payment of dues and for restoration to membership  
21 and other regulations consistent with the objective of this  
22 corporation shall be as provided in the by-laws of the corporation  
23 The affairs of this corporation shall be conducted by a Board of  
Directors of not less than three (3) nor more than twenty-five (25)  
members as determined by the by-laws of the corporation. The  
officers of the corporation, to be elected from the Board of Direc-

YUMA, ARIZONA 85364

\* This plan was by [unclear] and [unclear] by [unclear] [unclear]  
Filed for [unclear] [unclear] [unclear] [unclear]

1 tors by the members annually, shall consist of a President, a Vice-  
2 President, a Secretary and a Treasurer who shall be elected at the  
3 annual meeting of the corporation by the majority vote of the  
4 members voting thereat. A Historian and Curator may be appointed  
5 by the Board of Directors subject to the approval of the members.

6 The By-Laws may provide for staggered terms of the  
7 directors with one-third being elected each year with the initial  
8 election providing for one-third to be elected for a one year term,  
9 one-third for a two year term and one-third for a three year term.  
10 Thereafter each election shall be for the term of years as  
11 provided in the By-Laws.

#### 12 ARTICLE VIII

13 The highest amount of indebtedness or liability  
14 direct or contingent which the corporation is at any time to  
15 subject itself shall not exceed the sum of \$100,000.00 and the  
16 private property of the incorporators, members, directors, officers  
17 employees and agents of this corporation shall be forever exempt  
18 from liability for any of its debts and obligations. At a  
19 meeting held November 4, 1971, the following named persons were  
20 elected to serve as Directors of the corporation:

21 D. L. Casey

22 J. O. Parker

23 Irma Morris

who shall so serve until their successors have been elected and  
qualified which shall take place at the annual meeting of the  
corporation set for the second Thursday in March, commencing in

1 the year 1972.

2 ARTICLE IX

3 One of the limitations placed upon this corporation  
 4 and part of its powers and authorities shall be that the corpora-  
 5 tion may work with any individual or organization in pursuit of  
 6 things of an historical nature or that it feels will be of benefit  
 7 to the area that are not of a frictional nature. The corporation  
 8 shall not affiliate with or directly associate itself with any  
 9 other group other than a recognized historical organization.

10 Any member or officer who attempts to involve themselves or the  
 11 Society in any manner with the unapproved activities of any other  
 12 organization or group in the name of The Central Yuma County  
 13 Preservation Society, Inc., shall be immediately expelled  
 14 regardless of the position they hold.

15 These Articles of Incorporation may be amended as  
 16 provided by law except Article No. III, VI, VIII and IX shall  
 17 not be amended or enlarged upon at any future date except by a  
 18 majority ballot vote of four-fifths of the entire membership  
 19 then voting in favor of such a change.

20 ARTICLE X

21 D. L. Casey of P. O. Box 331, Quartzsite, Arizona  
 22 85346, having been a bonafide resident of Yuma County, Arizona,  
 23 for three years last past is hereby appointed and made the lawful

100 MADISON AVENUE - P. O. BOX 511  
 YUMA, ARIZONA 85364

1 agent for and on behalf of this corporation for all such  
2 statutory purposes. This appointment may be revoked at any  
3 time by filing the appointment of another agent.

4 IN WITNESS WHEREOF we have hereunto set our hands  
5 this 10 day of December, 1971.

WESTOVER, KEDDIE & CHOULES  
ATTORNEYS AT LAW  
100 MADISON AVENUE - P. O. BOX 881  
YUMA, ARIZONA 85364

6  
7 J. O. Parker  
J. O. Parker

8 D. L. Casey  
D. L. Casey

9 Hazel E. Casey  
Hazel E. Casey

10 Irma Morris  
Irma Morris

11 Lois Price  
Lois Price

12 Elizabeth W. Snider  
Elizabeth W. Snider

13 Roy E. Brown  
Roy Brown

14  
15  
16  
17 STATE OF ARIZONA)

) ss

18 County of YUMA)

19 On this 10 day of December, 1971, before me, the  
20 undersigned Notary Public, personally appeared J. O. PARKER, D.  
21 L. CASEY, HAZEL E. CASEY, IRMA MORRIS, LOIS PRICE, ELIZABETH W.  
22 SNIDER and ROY BROWN, known to me to be the persons whose names  
23 are subscribed to the foregoing instrument and acknowledged that

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they executed the same for the purposes therein contained.

IN WITNESS WHEREOF I hereunto set my hand and  
official seal.

*Paul J. Feldman*

Notary Public

My Commission expires:  
My Commission Expires Apr. 22, 1973



WESTOVER, KEDDIE & CHOULES  
ATTORNEYS AT LAW  
188 MADISON AVENUE - P. O. BOX 281  
YUMA, ARIZONA 85364

BOOK 679 PAGE 492

85296

ARIZONA CORPORATION COMMISSION  
INCORPORATING DIVISION

FILED

11:35 A. M.

Westover, Keddie & Choules

P. O. Box 551

Yuma, Arizona 85364

T. Selonke

William R. Johnson

MICROFILMED

State of Arizona  
County of Yuma

23451

I hereby certify that the within instrument  
was filed and recorded at the request of

*Westover, Keddie & Choules*

1971 DEC 16 PM 2 42

In Docket

On Page

Witness my hand and official seal this day  
and year aforesaid.

GARA N. BETTS

County Recorder

By

*Gara N. Betts*

155401 0924

EXHIBIT A  
AMENDMENT TO THE  
ARTICLES OF INCORPORATION  
OF

The Central Yuma County Preservation Society, Inc.

1. Article I is amended to read as follows:

The name of the corporation shall be QUARTZSITE HISTORICAL SOCIETY, INC. *ok*  
The principal place of business shall be at Quartzsite townsite, La Paz County, Arizona.

2. Article V is amended to read as follows:

The corporation shall have the power to lease, rent, purchase, hold, have, use or take possession of and enjoy in fee or otherwise any personal or real property necessary for the uses and purposes of the corporation and to sell, lease, rent, deed, mortgage, or otherwise dispose of or use and manage the same for the pleasure of the corporation for the uses and purposes for which the corporation is formed and to do all things necessary or convenient to carry out effectively and efficiently the purposes of collecting and safeguarding historical data and artifacts of an historical value and nature that the corporation deems important to the part of La Paz County from Township 5 South to Township 7 North, as shown on the official La Paz County, State of Arizona map.

3. Article IX is amended to read as follows:

One of the limitations placed upon this corporation and part of its powers and authorities shall be that the corporation may work with any individual or organization in pursuit of things of an historical nature or that it feels will be of benefit to the area that are not of a frictional nature. The corporation shall not affiliate with or directly associate itself with any other group other than a recognized historical organization. Any member or

155401 0024

officer who attempts to involve themselves or the Society in any manner with the unapproved activities of any other organization or group in the name of The Quartzsite Historical Society, Inc., shall be immediately expelled regardless of the position they hold.

These Articles of Incorporation may be amended as provided by law except Article No. III, VI, VIII and IX shall not be amended or enlarged upon at any future date except by a majority ballot vote of four-fifths of the membership then voting in favor of such a change.

Date: 8 April 1985

The Central Yuma County Preservation Society, Inc.

By: Emilie Conners

Title: President

By: Joan G. Feldman

Title: Secretary

STATE OF ARIZONA }  
COUNTY OF La Paz } ss

The foregoing instrument was acknowledged before me this 8th day of April 1985, by Emilie Conners and Joan G. Feldman, President and Secretary, respectively, of The Central Yuma County Preservation Society, Inc., an Arizona Corporation, on behalf of said Corporation.

Lee Lehman  
Notary Public

My Commission Expires Nov. 10, 1987  
My commission expires: \_\_\_\_\_

1554010024

CORP. COMMISSION  
STATE OF AZ.  
FILED

ARTICLES OF AMENDMENT  
TO  
ARTICLES OF INCORPORATION  
OF

MAY 10 11 39 AM '85

*Gene Brewer*  
PPR

085296-2

The Central Yuma County Preservation Society, Inc.

Pursuant to the provisions of Title 10, Sections 1034 and 1035, Arizona Nonprofit Corporation Act, the undersigned corporation adopts the attached Articles of Amendment to its Articles of Incorporation.

FIRST: The name of the corporation is:  
The Central Yuma County Preservation Society, Inc.

SECOND: The Document attached hereto as Exhibit A sets forth the amendments to the Articles of Incorporation which were adopted by 18 members of the Corporation May 4, 1983, in the manner prescribed by the Arizona Nonprofit Act.

The number of members entitled to vote were:

Entitled to Vote	Number For	Number Against
<u>18</u>	<u>18</u>	<u>0</u>

Department of the Treasury

District Director  
Internal Revenue Service

Date: MAR 27 1973

In reply refer to: LA-EO-73-46  
Code 421:1504:WB

Tel. 213-688-4152



> The Central Yuma County  
Preservation Society Inc.,  
P.O. Box 331,  
Quartzsite, Arizona 85346

Purpose: Educational  
File Returns with Internal Revenue Service Center: Philadelphia, Pa.  
Accounting Period Ending: June 30,  
Address Inquiries to District Director of Internal Revenue: Los Angeles, Calif.

Gentlemen:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code.

We have further determined you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in section 509(a)(2).

You are not liable for social security (FICA) taxes unless you file a waiver of exemption certificate as provided in the Federal Insurance Contributions Act. You are not liable for the taxes imposed under the Federal Unemployment Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other Federal excise taxes.

Donors may deduct contributions to you as provided in section 170 of the Code; bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes under section 2055, 2106, and 2522 of the Code.

If your purposes, character, or method of operation is changed, you must let us know so we can consider the effect of the change on your exempt status. Also you must inform us of all changes in your name or address.

If your gross receipts each year are normally more than \$5,000, you are required to file Form 990, Return of Organization Exempt From Income Tax, by the 15th day of the fifth month after the end of your annual accounting period. The law imposes a penalty of \$10 a day, up to a maximum of \$5,000, for failure to file a return on time.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

Please keep this determination letter in your permanent records.

Sincerely yours,



District Director

number  
86-0259359

**RECEIVED**  
**Town of Quartzsite**  
**SEP 15 2016**  
**TOWN CLERK**  
**OFFICE**

**Quartzsite Senior Center**

**928-927-6496**

**P.O. Box 2200**

**Quartzsite, Az.**

**85346Town of Quartzsite**

**P.O. Box 2812**

**Quartzsite AZ. 85346**

**RE: Application For Grant From Town of Quartzsite**

**We are applying for a grant to help pay our utility bills. Our APS bill alone costs the center over \$1000.00 per month.**

**The Senior Center provides lunches for seniors and any one in need for donations only. Our facility provides space free for many of the community needs. Voting, AARP tax service, WIC to name a few.**

**We rent the halls for special events, and shows. There are dances and Bingo twice weekly Craft shows and Garage sales monthly. The Art Guild puts on a great show in January and The Quilter do likewise in**

February. All these events along with grants enable us to stay open year round serving the Community.

Thank you for considering us for a grant. Any and all help is much appreciated.

Sincerely Sue MacCracken Treasurer



2016 Town of Quartzsite  
Town Economic  
Community Outreach Funding  
Application

RECEIVED

SEP 23 2016

TOWN OF QUARTZSITE  
MT

**Section A**

The Town of Quartzsite has an application and allocation process for the Town's Economic Outreach Fund for non-profit organizations.

**Applications are due by September 28, 2016 at 4:30 p.m.** This requirement is found in the Town Code, Chapter 20, Health and Development Service Board, Article 20-3, Documentation and Reporting, D, Submittal of Requests for Funding.

Name of Organization: The Salvation Army

Address: 101 Moon Mountain Quartzsite, AZ 85346

Contact name & title for this application: Lee-Ann Heule Acting Manager

Phone #: 928-927-3636 store 360-921-7571 cell

Email Address: tie-totes by lee-ann@comcast.net

**Section B requires specific, clearly stated information. Be as detailed as possible. Please provide typed responses on a separate paper.**

1. When was your organization formed?
2. What type of organization is it; for example: government, private non-profit, faith-based, etc.?
3. Is your organization registered as a charitable organization under Section 501(c)(3) of the Internal Revenue Code? If so, please include documentation.
4. Give a brief description of your organization including the services provided.
5. How specifically will the funds be used? (What will the Town of Quartzsite's Community Outreach Funding dollars buy?)
6. What are the measurable outcomes of this project?
7. Describe how your organization involves volunteers and unpaid personnel to accomplish goals/mission.
8. What are your organization's major funding sources?
9. What were your organization's major expenditures last year?

For information or assistance, please call or email: Town of Quartzsite, Town Clerk's Office, 928-927-4333, [townclerk@ci.quartzsite.az.us](mailto:townclerk@ci.quartzsite.az.us).

**Mail or Deliver Applications to:** Town of Quartzsite, Town Hall (465 N. Plymouth Ave.) P.O. Box 2812, Quartzsite, AZ 85346.

**Thank you for all that you do to make Quartzsite a great town!**

## ***The Salvation Army Community Outreach Funding Application***

***1. The Salvation Army was founded in London's East End in 1865 by one-time Methodist Reform Church minister William Booth and his wife Catherine. Originally, Booth named the organization the East London Christian Mission. The name The Salvation Army developed from an incident on 19 and 20 May.***

***[https://en.wikipedia.org/wiki/The\\_Salvation\\_Army](https://en.wikipedia.org/wiki/The_Salvation_Army)***

***I do not know when it first opened here in Quartzsite-but it was many years ago.***

***2. We are a Non-Profit organization, The Salvation Army. (TSA)***

***3. We are registered with city as a 501(c) non-profit.  
Town business license copy attached.***

***4. We are donation generated thrift store with very reasonably priced items from clothing, books, crafts, toys, furniture, household, shoes, etc.  
We provide assistance with rent, APS, gasoline, hotel lodging, etc., with an intake application and documentation process. Funds are then processed through Phoenix Salvation Army headquarters through a voucher procedure.  
I have no cash on hand for urgent client outreach.***

***5. I want to have local funds for purchasing baby formula, baby diapers, as well as adult diapers and bed pads. We have had several young mothers come into store with newborns, and I have no resources for purchasing these items. We frequently are asked for adult diapers, and only have what gets donated, which is very infrequently. I have talked to the new manager at Dollar General, and he graciously would be willing to work with us. Maybe we could purchase the diapers from DG, and then have a procedure for disbursement at TSA. Details for the formula disbursement would have to be worked out, with expiration concerns.***

***6. Happy babies and happy elderly folks, make for happy Quartzsite citizens.***

***7. We are all volunteers. There is no paid staff here at the local Quartzsite Salvation Army Thrift Store. Fun and energetic volunteer's price, clean, sort, and display items that are donated by the wonderful folks of Quartzsite and surrounding area.***

***8. The Salvation Army has funding from corporate headquarters in Phoenix. I do know our current building and land was donated by a dear resident and patron about six years ago through her Will to the Salvation Army. This makes our local overhead expenses lower than most TSA stores. There is APS grant money that generates regional funding for power assistance. We are a donation generated non-profit with amazingly low management salaries at the corporate level. I believe nationally about 93% of what is donated to TSA, goes back into local services for those in need.***

***9. Our major expenditures after general building and office expenses are put back into our community by providing very reasonably priced items and providing special assistance to those with special needs in Quartzsite.***

# TOWN OF QUARTZSITE

Fee: \$75.00

NO: 16-07-50865

Non-Transferable License

This is to certify the **SALVATION ARMY THRIFT STORE** is located at **101 S. Moon Mountain Ave.** in consideration of twenty-five dollars, whereof is hereby acknowledged, is hereby licensed in and carry on the business of **non-profit/retail thrift store**, as authorized by Article 8-2-1 of the Town Code of the Town of Quartzsite, Arizona, for the period ending **July 31, 2017**. The license holder shall be entitled to commence business subject to the restrictions that the license holder shall comply with all ordinances, statutes and regulations required by federal authorities, state agencies, La Paz County and the Town. (Quartzsite Town Code 8-2-3 D.)



*Tina M. Abriani*

Tina M. Abriani, Town Clerk

*August 1, 2016*

Date Issued

"This License Must Be Displayed In A Conspicuous Place, So As To Be Easily Visible To The Public At All Times."

**MINUTES**  
TOWN OF QUARTZSITE  
REGULAR MEETING OF THE  
**HEALTH & DEVELOPMENT SERVICES BOARD**  
465 NORTH PLYMOUTH AVENUE  
**THURSDAY, OCTOBER 20, 2016, 3:00 PM**

**CALL TO ORDER** 3:04 p.m.

Chairperson Monica Timberlake called the meeting to order at 3:04 p.m.

**INVOCATION**

Board Member Suellen Pennington said the invocation.

**PLEDGE OF ALLEGIANCE**

Chairperson Monica Timberlake led the Pledge of Allegiance.

**ROLL CALL OF THE BOARD**

Chairperson: Monica Timberlake - Present  
Vice Chairperson: Dave Collier - Present  
Board Member: Sue MacCracken - Present  
Board Member: Suellen Pennington - Present  
Board Member: Vacant  
Board Member: Vacant  
Board Member: Vacant

*All Business Items are open to public discussion when the Chairperson calls for it for each item after the Board has had an opportunity to discuss and possibly act on each item.*

**APPROVAL OF MINUTES**

Board Member Suellen Pennington motioned to approve the minutes of the meeting on September 22, 2016 and Vice Chairperson Dave Collier seconded the motion. The motion passed unanimously.

**BUSINESS**

1. Review, discussion and possible action to recommend to Council selected organizations to be recipients of financial assistance from the Town's Economic Outreach Fund.

Vice Chairperson Dave Collier asked if it was necessary to make a decision at this meeting or if more time could be provided.

Chairperson Monica Timberlake and Jim Ferguson, Town Manager, answered that if the Board could make a decision today it would be ready for the next Council meeting.

Jim Ferguson, Town Manager, explained if the application were to violate the Gift Clause, the Town Attorneys would let the Town know before the next Council meeting.

Vice Chairperson Dave Collier said he saw no problem with any of the applicants moving forward to Council.

Chairperson Monica Timberlake said she had found a couple of issues with the applications.

Chairperson Monica Timberlake asked if Council could get copies of what last year's organizations have turned in.

Chairperson Monica Timberlake motioned to recommend to Council to grant \$1,700 to the Quartzsite Senior Center pending it does not violate the Gift Clause and Vice Chairperson Dave Collier seconded the motion. Vice Chairperson Dave Collier and Board Member Suellen

Pennington voted aye. Chairperson Monica Timberlake voted nay. Board Member Sue MacCracken recused herself from voting. The motion passed.

Board Member Suellen Pennington motioned to recommend to Council to grant \$1,700 to the Quartzsite Area Chamber of Commerce and Tourism and Board Member Sue MacCracken seconded the motion. Chairperson Monica Timberlake and Vice Chairperson Dave Collier recused themselves from voting since they are a part of the organization. Board Members Suellen Pennington and Sue MacCracken voted aye. The motion passed.

Vice Chairperson Dave Collier motioned to recommend to Council to grant \$1,700 to the Quartzsite Chamber of Commerce pending it does not violate the Gift Clause and Board Member Suellen Pennington seconded the motion. Vice Chairperson Dave Collier, Board Member Suellen Pennington, and Board Member Sue MacCracken voted aye. Chairperson Monica Timberlake voted nay. The motion passed.

Vice Chairperson Dave Collier motioned to recommend to Council to grant \$1,700 to the Salvation Army pending it does not violate the Gift Clause and Board Member Suellen Pennington seconded the motion. Vice Chairperson Dave Collier, Board Member Suellen Pennington, and Board Member Sue MacCracken voted aye. Chairperson Monica Timberlake voted nay. The motion passed.

Vice Chairperson Dave Collier motioned to recommend to Council to grant \$1,700 to the Salvation Army pending it does not violate the Gift Clause and Board Member Suellen Pennington seconded the motion. Vice Chairperson Dave Collier, Board Member Suellen Pennington, and Board Member Sue MacCracken voted aye. Chairperson Monica Timberlake voted nay. The motion passed.

Chairperson Monica Timberlake explained she voted nay because she feels that the applications were not completed with enough information to measure an outcome.

## 2. Discussion and possible action regarding the votes of the Volunteer Appreciation Award and naming of the winners.

Chairperson Monica Timberlake announced the top three nominees for the Volunteer Appreciation Award, Shanana Rain BearCat, Marilyn McFate, Maggie and Gene Ross and for the youth nominations Rhiyanna Timberlake.

Vice Chairperson Dave Collier motioned to forward the results to Council to announce in the next Council Meeting and Board Member Suellen Pennington seconded the motion. The motion passed unanimously.

### **REPORTS FROM BOARD**

Reports only.

Chairperson Monica Timberlake said she hopes to see many people at the Halloween Event on Saturday, October 31, 2016.

### **REPORTS FROM STAFF**

Reports only.

Janet Collier, Transit Manager, reported the September Monthly Report to the Board. She said there was preventative maintenance on vehicle 2302 and 495 tickets were used

Janet Collier also reported on the annual summary for the fiscal year of 2015-2016.

Jim Ferguson commented on Janet Collier's great job on all she does.

Janet Collier updated the Board of the WACOG meeting changes.

### **CALL TO THE PUBLIC**

Shanana Rain BearCat announced a meeting for the Halloween Event Monday, October 24 at 5:30 p.m. and the Halloween Event would be on Saturday at 4:00 p.m. She also said there would be satellite voting at Town Hall on Wednesday October 26 from 10:00 a.m. to 3:00 p.m.

Shanana Rain BearCat said there would be a free movie on Monday October 31 at the Community Center starting at 6:00 p.m. and on November 2 at 11:00 a.m., the Economic Development Corporation Committee of Tourism and Hospitality has a free lunch for the passport kickoff.

**ADJOURNMENT** 4:07 p.m.

Chairperson Dave Collier motioned to adjourn the meeting at 4:07 p.m. and Board Member Suellen Pennington seconded the motion. The motion passed unanimously.

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the meeting of October 20, 2016, of the Health & Development Services Board of the Town of Quartzsite, Arizona, held on October 20, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this \_\_\_\_\_ day of \_\_\_\_\_ 2016.

\_\_\_\_\_  
Miguel Castellanos, Deputy Town Clerk

On behalf of the Board,

Approved:

\_\_\_\_\_  
Chairperson Timberlake