

MINUTES
TOWN OF QUARTZSITE
WORK SESSION OF THE COMMON COUNCIL
TUESDAY, JANUARY 6, 2016, 4:00 PM

CALL TO ORDER: 4:00 p.m.

INVOCATION: None

PLEDGE OF ALLEGIANCE: Led by Council Member Orgeron

ROLL CALL:

Present: Mayor Foster, Vice Mayor Simpson, Council Member Kelley, Council Member Warner, Council Member Orgeron, Council Member Davidson, Council Member St. Germain.

STAFF PRESENT: Skylor Miller, Town Manager and Tina Abriani, Town Clerk

WORK SESSION:

1. **TOWN CODE AMENDMENTS TO CHAPTER 20, HEALTH & DEVELOPMENT SERVICESBOARD - Discussion and review of a proposed ordinance amending the following Articles and Sections:**
 - **Article 20-1 Health and Development Services Board**
 - Membership and Terms of Office (Section 20-1-2)
 - Compensation and Expenses (Section 20-1-3)
 - Duties (Section 20-1-5)
 - Vacancies (Section 20-1-7)
 - **Article 20-2 Request for Financial Assistance**
 - **Article 20-3 Documentation and Reporting**

Town Manager Miller said the draft ordinance that was before the Council was the same draft ordinance that was presented at the last regular Council meeting held on December 22, 2015.

There was a discussion regarding the number of members there should be on the Health and Development Services Board. The consensus of the Council was to have seven board members on the Health and Development Services Board.

There was a discussion regarding the appointed members having conflicts by their association with agencies that apply for public funds.

The Mayor suggested that members of the governing board of a non-profit agency not be permitted to be on the Health and Development Services Board due to the potential of a conflict of interest.

The Mayor said there needed to be something in the ordinance regarding future conflicts.

Vice Mayor Simpson suggested that members of the Health and Development Services Board be allowed to recuse themselves in matters of potential conflicts of interest.

Council Member Kelley said it just doesn't seem right for members to be affiliated with the non-profit applicants.

There was a discussion of the appearance of impropriety from the public's perspective.

The Mayor said the amounts and distribution are ultimately the responsibility of the Council.

The consensus of the Council was that a member of the Health and Development Services Board who is a member of an agency or who represents an agency applying for public funds shall recuse himself from discussion and voting on that agency's application for public funds.

The Council decided the TAC – Transportation Advisory Committee – was to be the Health and Development Services Board.

Reporting by the recipients of public funds was the next topic of discussion.

Vice Mayor Simpson said there would be a standardized form for the recipients.

Town Manager Miller said there would be minimum requirements on the application.

The Mayor said the staff should make sure the reports have what is required.

Town Manager Miller explained the new ordinance will require proof that every nickel and dime of public funds was spent appropriately.

The Mayor reminded everyone there must be a quantifiable return from the recipients of public funds.

Town Manager Miller said a narrative would be required. He said the applicant would state what the funds were used for and provide an explanation of the quantifiable return, in that narrative.

There was a discussion of the previous reporting and reviewing processes for public funds expended by the recipients of those funds.

Town Manager Miller said moving forward the Health and Development Services Board would receive proof from the agencies of their having spent the money on what they said they would spend it.

Town Manager Miller said all applications, forms, and reports would go to the Health and Development Services Board for the Board's judgment of completeness, eligibility, relevancy, and merit, or worthiness.

2. SUPPORT SESSION FOR FAMILIARIZATION WITH COUNCIL'S USE OF IPAD

Town Manager Miller showed the Council a quick review of how to use their iPads, and they worked through several items of iPad functionality.

The Mayor moved to adjourn, and Council Member Davidson seconded the motion. The vote was unanimous. Motion Passed.

ADJOURNMENT: 5:41 p.m.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session of January 6, 2016, of the Town Council of Quartzsite, Arizona, held on January 6, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 26th day of January 2016


Tina Abriani, Town Clerk

On behalf of the Common Council

Approved:


Ed Foster, Mayor