

MINUTES
TOWN OF QUARTZSITE
REGULAR MEETING OF THE COMMON COUNCIL
TUESDAY, JUNE 14, 2016, 7:00 PM

CALL TO ORDER: Mayor Foster called the meeting to order at 7:00 p.m.

INVOCATION: Pastor Bruce Swart gave the prayer.

PLEDGE OF ALLEGIANCE: Led by Mayor Foster.

ROLL CALL:

Present: Mayor Foster, Council Member Kelley, Council Member Warner, Council Member Orgeron, Council Member Davidson, and Council Member St. Germain appeared by phone.

STAFF PRESENT: Skylor Miller, Town Manager; Susan Goodwin, Town Attorney; and Tina Abriani, Town Clerk

ANNOUNCEMENTS:

None

CALL TO THE PUBLIC AND COMMUNICATIONS FROM CITIZENS:

Doug Ross, Quartzsite resident, representing the Arizona Peace Trail and the Arizona Sun Riders ATV Club, spoke of the lack of attendance by Town representatives at meetings regarding the 10 West Transmission Line Project. He said he would like an explanation regarding why the Council or Town staff did not attend.

Monica Timberlake spoke of vacancies on the Park and Recreation Committee. She stated there was a member from the Committee that had not appeared for a meeting in six months, and another member had resigned. She requested that the Council direct the staff to make sure that the issue appears on the Council's agenda.

Linda Goldberg, Chair of the Tourism Committee for the La Paz Economic Development Corporation. She handed out a letter that provided an update of the Passport Program to the Council. She thanked the Council for supporting the Passport Program last year, and said it was an incredible success with the distribution of approximately 35,000 passports. She said the plan was to distribute even more this year, and she asked for the Council's support again this year for the Committee for its Passport Program.

Dennis Dole, resident of Quartzsite, said he noticed that in executive session, the Council would start a review of resumes for a Town Manager. He said a gentleman in our community, that has served his country, has put his name in to be considered for the position of Town Manager. Mr. Dole said he was speaking of Mr. Phil Cushman. Mr. Dole

spoke of Mr. Cushman's vast applicable experience; numerous accomplishments and abilities; and the fact that he permanently resides in Quartzsite.

Mr. Dole asked that Mr. Cushman's military background, reaching the rank of Major in the United States Marine Corps, including the management of people, budgets, and programs, be given relevancy in the discussions of the Council regarding a new Town Manager.

Shanana Rain BearCat, on behalf of the Quartzsite Area Chamber of Commerce and Tourism, requested a grant of \$6,000 to promote the Town of Quartzsite during the 150th anniversary since its founding in 1867. She said the measurable outcome of the grant would be increased winter visitors, vendors, and tourists that respond to the promotion of Quartzsite as a tourist destination for off-road tourism and other activities. She explained that the Chamber relies heavily on volunteers and an unpaid governance board to accomplish its goals and mission. She listed some things the grant would be used for in marketing Quartzsite anniversary, such as radio advertising, street banners, posters, and magnets with the Quartzsite 150th logo.

CONSENT AGENDA:

1. A. **LEDGER OF ACCOUNTS PAID – Consider approval of check series 40282 – 40325 and 40342 – 40350, totaling \$568,950.24.**
- B. **LIBRARY CLERK – Consider approval to hire two new Part-Time Library Clerks to fill the vacant budgeted positions.**
- C. **TRANSIT DRIVERS – Consider approval to hire two new Part-Time Transit Drivers to fill the vacant budgeted positions.**

Council Member Orgeron moved to approve the Consent Agenda as presented and Council Member Kelley seconded the motion. The vote was unanimous. Motion Passed.

Town Manager Miller stated for the record that those part-time employees would be utilizing a pool of hours and Town staff would ensure that the budgeted hours were not exceeded.

ADMINISTRATIVE ITEMS:

2. **APPOINTMENT OF VICE MAYOR - Nominations and appointment of Vice Mayor from Members of Council.**

The Mayor said he was aware of only one Council Member that had expressed an interest in the Vice Mayor's seat, Council Member Davidson.

Council Member Orgeron said that was going to be his choice, and he nominated Council Member Davidson for the Vice Mayor's seat and Mayor Foster seconded the

nomination. The vote was unanimous. **Council Member Davidson was appointed Vice Mayor of the Quartzsite Town Council.**

3. APPOINTMENT OF COUNCIL MEMBER TO VACANT COUNCIL POSITION – Discussion to consider Council’s plan to recruit and appoint a new member to Council to fill vacant position.

Town Manager Miller said it might be more appropriate to submit a letter of interest and a resume, rather than filling out a basic application.

The Mayor said it was standard practice to allow thirty days to receive a letter of interest, resume, or application.

There was discussion of when the meetings in July would take place. It was decided by the Council that the letters of interest, resumes, or applications would be due by Wednesday, July 6, 2016, by 5:00 p.m. This was decided in order for the interested parties to be part of the agenda of the first Council meeting in July.

4. APPOINTMENT OF TOWN REPRESENTATIVE TO LA PAZ ECONOMIC DEVELOPMENT CORPORATION.

The Mayor said Mr. Simpson held the position of Town representative to the La Paz Economic Development Corporation and with his resignation, it needed to be filled. **Vice Mayor Davidson nominated** Mayor Foster and **Council Member Orgeron seconded** the nomination. The vote was unanimous. **Mayor Foster was appointed** as the Council representative to the La Paz Economic Development Corporation.

5. APPOINTMENT OF COUNCIL REPRESENTATIVE TO WACOG EXECUTIVE COMMITTEE.

Mayor Foster volunteered to serve on the WACOG Executive Committee. **Council Member Orgeron nominated** the Mayor, and **Council Member Kelley seconded** the nomination. The vote was unanimous. **Mayor Foster was appointed** as the Council representative to the WACOG Executive Committee.

6. MINUTES – Consider approval of the minutes of the Regular Council Meeting of May 24, 2016.

Council Member Orgeron moved to approve the minutes of the Regular Council Meeting of May 24, 2016, and **Council Member Warner seconded** the motion. The vote was unanimous. **Motion Passed.**

7. TENTATIVE BUDGET WORK SESSION SCHEDULE - Discussion to set date for tentative budget work session.

The Tentative Budget Work Session was scheduled for Wednesday, June 22, 2016, at 1:00 p.m.

8. POLICE CHIEF INTERVIEW SCHEDULE - Discussion to set date to interview Police Chief Candidate(s).

The Council set Monday, June 20, 2016, at 2:00 p.m. to interview Police Chief candidate(s).

9. EXECUTIVE SESSION

- **An executive session pursuant to ARS Section 38-431.03(A)(1) for review of resumes and discussion of employment of a Town Manager and preparation of a final list for interviews.**
- **An executive session pursuant to ARS Section 38-431.03(A)(4) for discussion with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the Town's position regarding a contract with Interim Public Management for Interim Town Manager services.**
- **An executive session pursuant to A.R.S. § 38-431.03(A)(7) for discussions or consultations with designated representatives of the Town in order to consider its position and instruct its representatives regarding negotiations for the sale or lease of real property located at 560 Coyote Street, Quartzsite, AZ (APN 306-18-001A).**

Council Member Orgeron moved to adjourn to executive session, and Vice Mayor Davidson seconded the motion. The vote was unanimous. Motion Passed.

ADJOURN TO EXECUTIVE SESSION: 7:25 p.m.

RETURN TO OPEN SESSION: 8:26 p.m.

The Mayor called the meeting back to order at 8:26 p.m.

ROLL CALL:

Present: Mayor Foster, Council Member Kelley, Council Member Warner, Council Member Orgeron, Council Member Davidson, Council Member St. Germain appeared by phone.

10. CONTRACT WITH INTERIM PUBLIC MANAGEMENT – Consider approval to contract with Interim Public Management to provide Interim Town Manager for the duration of the Town Manager recruitment process.

The Mayor and Council directed staff to obtain more information regarding Interim Public Management, and to place the item on the agenda for Monday, June 20, 2016.

COMMUNICATIONS:

11. Reports from the MAYOR on current events.

The Mayor reported that he had been speaking to Dan Field in Parker regarding Ted Truck's Stop property, specifically regarding people breaking into the property and some using it as a habitat. The Mayor said the roof was gone, the floor was gone, the basement collects water, a habitat for mosquitos and therefore, the property poses a possible Zika virus threat. Mayor Foster said the County and the Town should make an effort to raze the property, clean it up, and fix it so it is not a nuisance. The Mayor said he is working in to resolve the issue.

12. Reports from the COUNCIL on current events.

None

13. Reports from the TOWN MANAGER to the Council.

Town Manager Miller said the Independence Day Celebration would be held July 4, 2016, beginning at 5:00 p.m. He said he and Town staff were in the process of organizing the festivities. He said the Fire Department would be letting off the fireworks this year.

Vice Mayor Davidson moved to adjourn and Council Member Orgeron seconded the motion. The vote was unanimous. Motion Passed.

ADJOURNMENT: 8:30 p.m.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of June 14, 2016, of the Town Council of Quartzsite, Arizona, held on June 14, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 28th day of June 2016



Tina M. Abriani, Town Clerk

On behalf of the Common Council

Approved:



Ed Foster, Mayor