

**MINUTES**  
**TOWN OF QUARTZSITE**  
**REGULAR MEETING OF THE COMMON COUNCIL**  
**TUESDAY, OCTOBER 25, 2016, 7:00 PM**

**CALL TO ORDER:** 7:00 p.m.

The Mayor called the meeting to order at 7:00 p.m.

**INVOCATION:** None

**PLEDGE OF ALLEGIANCE:** Council Member St. Germain led the Pledge of Allegiance.

**ROLL CALL:**

**Present:** Mayor Foster, Vice Mayor Davidson, Council Member Kelley, Council Member Warner, Council Member St. Germain.

**Absent:** Council Member Orgeron.

**STAFF PRESENT:** Jim Ferguson, Town Manager; Susan Goodwin, Town Attorney; Tina Abriani, Town Clerk; Miguel Castellanos, Deputy Town Clerk

**ANNOUNCEMENTS:** None

**CALL TO THE PUBLIC AND COMMUNICATIONS FROM CITIZENS:**

Kay Mooring, Quartzsite resident, also a Member of the Quartzsite Historical Society, invited everyone to visit the restored Stagecoach Museum this year. She suggested people bring their friends and neighbors to see it with them. She said the Museum would be open for the season beginning Wednesday, November 2, 2016, through March 31, 2016. She listed the Museum's open hours as Wednesday through Sunday from 10:00 a.m. to 4:00 p.m. She said the Museum is closed on holidays.

Kay Mooring explained that visiting the Museum is free to the public and donations are accepted. She announced there are two new docents, Richard and Patricia Mancell. She also thanked the Town for all its contributions to help the Museum's caretakers preserve the Town's history.

Lynda Goldberg said she was representing an incredibly dedicated group of folks from throughout La Paz County. She said they were the ones that put the Passports to Adventure together for the second year. Mrs. Goldberg said she wanted to thank the Council for supporting the program again this year. She said the Passports had already been distributed throughout the County and Quartzsite. She said she left an invitation to the kickoff luncheon for each Council Member.

Council Member Orgeron joined the meeting at 7:04 p.m.

Dennis Kuehl, representing the Quartzsite Rotary Club, reminded everyone that on November 5, 2016, at 8:00 a.m., the Run, Walk, Rock or Roll 5K event would be held. He said that the participants would gather at the courthouse at 8:00 a.m. for registration. He said sponsorships are always appreciated and totally accepted. He asked that everyone please attend and walk, run, rock or roll.

Monica Timberlake, wearing her PTA hat, thanked the community for attending the 'Are You Smarter than a Fifth-Grader' night. She thanked Council Member Warner, Chief Ponce and Philip Cushman for playing. She thanked Council Member Orgeron for moderating the event.

Monica Timberlake said Halloween is coming up and great events are planned. She said volunteers were needed to help decorate. She said there would be a celebration beginning at 4:00 p.m. on October 29, 2016, at the Community Center where there would be hotdogs, games and prizes for the children. She said the costume contest would start at 5:00 p.m. and Trick-or-Treating would begin at 5:30 p.m. The procession would travel to the Haunted House in the Library, which would open at 6:00 p.m. Ms. Timberlake said that on Halloween night at 6:00 p.m. there would be a movie, 'A Nightmare before Christmas' at the Community Center with free admission.

Shanana Rain Golden-bear reminded everyone that early satellite voting would take place at Town Hall on Wednesday, October 26, 2016, from 10:00 a.m. to 3:00 p.m.

Dennis Kuehl, resident of Quartzsite representing the Rotary Club, let everyone know that the Rotary Club would be sponsoring an Old Wild West Casino Evening hosted by the Yacht Club on November 5, 2016 at 6:00 p.m. He said the proceeds would go to the local college sponsorship programs with the balance going to the General Operating Fund which supports the Quartzsite community and Quartzsite events. Mr. Kuehl said there would be card-playing, music, dancing, raffles and prizes. Tickets cost fifty dollars per person. Mr. Kuehl instructed anyone interested in attending the event to please contact him.

#### **PRESENTATIONS; PROCLAMATIONS:**

- 1. PROCLAMATION – Declaring October 2016 National Bullying Prevention Month.**

The Mayor read the Proclamation declaring October 2016 National Bullying Prevention Month aloud for all to hear.

- 2. QUARTERLY FINANCIAL REVIEW (FY17 – Q1) – Council Member Warner will give a Quarterly Financial Review presentation.**

Council Member Warner gave a presentation regarding the Town's Financial Status for the First Quarter of Fiscal Year 2016 – 2017. She provided a brief description of what happens in the accounting system at the beginning of the new quarter. She said the two

First Quarter goals were to have the Revenue equal to or greater than 25% of budget and to have the Expenses equal to or less than 25% of budget.

Council Member Warner reviewed the Revenue portion of the budget. She showed that the General Account, which primarily receives its money from State funding such as sales tax income, was under budget. She explained that HURF money is State funding of which, typically, a small amount is received in the First Quarter. The HURF Account was under budget.

Council Member Warner next reviewed the Expenses portion of the budget. She showed that the all of the Accounts' Expenses were under budget.

Council Member Warner summarized by stating the Town was on target with incoming Revenue and well below budget for Expenses with enough money in the bank to make the Town financially sound.

Everyone thanked Council Member Warner for her excellent presentation.

- 3. ANNUAL VOLUNTEER RECOGNITION AWARDS – The Mayor will read aloud the names of the winners of the Volunteer Award Contest and the certificates will be presented.**

Mayor Foster announced the winners of the Volunteer Award Contest and handed out certificates to each of the winners in attendance. The winners were:

Peggy and Gene Ross

Shanana Rain BearCat

Marilyn McFate

Rhiyanna Timberlake

Mark Church

Beverly Cunningham

Jessyka Gardner

Monica Timberlake

Jack McElwain

#### **ADMINISTRATIVE ITEMS:**

- 4. LEDGER OF ACCOUNTS PAID – Consider approval of check series 40864 and 40866-40896, totaling \$123,410.37.**

**Council Member Orgeron moved to approve check number 40864 and series 40866-40896, and Council Member Kelley seconded the motion. The vote was unanimous. Motion Passed.**

5. **MINUTES – Consider approval of the minutes of the Town Council Regular Meeting held on October 11, 2016.**

**Council Member Orgeron moved to approve the minutes of the Regular Town Council Meeting held on October 11, 2016, and Council Member Warner seconded the motion. The vote was unanimous. Motion Passed.**

6. **COMMUNITY OUTREACH FUNDING APPLICATIONS Review, consideration and possible action to approve applications for Community Outreach Funding as forwarded by the Health and Development Services Board for award of the 2017 Town Promotional Funds. Upon Council's decision, accountability contracts will be prepared for the selected organizations, in the amounts set by Council.**

**The five applicants:**

- **Quartzsite Area Chamber of Commerce and Tourism**
- **Quartzsite Business Chamber of Commerce**
- **Quartzsite Historical Society**
- **Quartzsite Senior Center**
- **The Salvation Army**

The Mayor asked if members from the organizations were present.

**Council Member Orgeron moved to open the agenda item for public discussion and Vice Mayor Davidson seconded the motion. The vote was unanimous. Motion Passed.**

The Mayor said he would call the representatives of the organizations in the order in which they appeared on the agenda.

The Mayor announced that the Quartzsite Area Chamber of Commerce and Tourism had requested \$2,088.52.

Council Member Orgeron said he was confused because he remembered the Council gave money to the Area Chamber for the Q-150 already. He asked for clarification of the purpose for the requested money.

Dennis Kuehl spoke regarding the Quartzsite Area Chamber of Commerce and Tourism's request for marketing the Town at the Off-Road Expo.

Council Member Orgeron said the written application did not show measurability, but Dennis Kuehl had explained the measurable outcome.

The Mayor called for a representative from the Quartzsite Business Chamber of Commerce. Cee Carnevale asked if the Council had any questions.

The Mayor asked how much money was being requested by the Quartzsite Business Chamber.

Mrs. Carnevale explained the Chamber does not ask for a certain amount. They tell the Council what they are trying to do at the Chamber. She said that whatever the Council should give them, they would work with that.

The Mayor asked if the staff at the Chamber were all volunteers and Mrs. Carnevale said yes.

The Mayor asked who would like to speak for the Quartzsite Historical Society.

Kay Mooring approached the lectern. She said the Society did not ask for a specific amount. She noted that last year the Society received \$2,000. She said it helped with expenses, especially insurance.

The Mayor asked how membership was this year.

Mrs. Mooring said the membership was at about fifty members this year.

The Mayor asked if the Quartzsite Historical Society was making a drive to increase membership.

Mrs. Mooring replied not yet, but it is open. She explained they do what they usually do which is to email invitations to previous members to come back to be members once again.

Council Member Orgeron asked when the Museum would open.

Mrs. Mooring said it would open on Wednesday, November 2, 2016. She explained that the Museum is open throughout the year on Thursdays. She spoke of a new program called Past Perfect. The Society had received a grant for a program that would put historic photos on the internet. The program would be headed by Billie Fowler.

The Mayor asked if the Museum was still accepting cans and bottles for recycling. Mrs. Mooring said yes.

The Mayor reminded everyone that the discussion was open to the public. He said if anyone had any questions for any of the presenters to feel free to ask.

The Mayor asked if there was anyone in the audience from the Quartzsite Senior Center.

Sue MacCracken stood at the lectern and said the Senior Center did not ask for a certain amount. She said they just ask for help with their utility bill, which is approximately \$11,700 so far this year.

Ms. MacCracken said the Senior Center provides meals for seniors at a reasonable cost on a donation-only basis. She said that for anyone in need, they provide food. She said the Center would appreciate any help the Council could provide.

Council Member Orgeron asked what would be the Senior Center's measurable outcome.

There was a discussion of the Senior Center's utility bills.

The Mayor asked if the staff were all volunteers, and Sue MacCracken said they were all volunteers.

The Mayor asked Ms. MacCracken if she had any idea of the number of meals served monthly throughout the year.

Ms. MacCracken said 606 free meals were served from January 1, 2016 to the end of September 2016.

Council Member Orgeron asked how last year's totals compare to the previous years.

Ms. MacCracken said it was pretty much the same.

Lynda Goldberg said she lives close to where the apartments are and said she thought one of the things that were being missed was the cooling center. She said she personally gave four elderly people assistance to get to the Senior Center to cool down. She said she thought it was important for the Council to know that not only is the Quartzsite Senior Center meeting a need for lunches, but it is also being used to cool the elderly. She explained that some seniors do not use their air conditioners very much because they cannot afford it.

The Mayor said he did understand that the Senior Center is a cooling center for the community.

The Mayor asked if anyone was in attendance from The Salvation Army.

May Ann Henley, the newly appointed Manager of The Salvation Army in Quartzsite, said she did not put an amount down on the application.

The Mayor explained that the money disbursed is taxpayer money, and for that the Town should receive a quantifiable return on the investment. He said the question was what The Salvation Army does for the community.

Ms. Henley explained the store is full of very reasonably priced items that have all been donated. She said they assist with power bills and rent according to need as found in

each application submitted. She said they frequently provide lodging for people who are brought to them by the Police. She said these people have sometimes just been in an accident or are victims of domestic violence. She said they provide vouchers for gasoline for medical appointments and hospital visits for family members. She said these services are based on need.

Ms. Henley said The Salvation Army does outreach service besides just the thrift store. She said each year there are more and more new babies that have come in and there are never have enough diapers. She said the seniors need diapers and bed pads, which are never donated and for which The Salvation Army does not have funding.

Council Member Orgeron asked if The Salvation Army as a whole provides diapers to families in need.

Ms. Henley said it does not, and she has no funding for it. She said if any diapers are donated to The Salvation Army, they are given to those in need. She said she is asking for a resource to purchase diapers for those in need.

Council Member Orgeron asked if Ms. Henley checked with the region, or Phoenix, to see whether or not they would allow for the purchase of diapers or formula. Council Member Orgeron said he spoke to the director earlier in the day. Council Member Orgeron said the director told him that The Salvation Army is more than just help for emergencies and crisis.

Ms. Henley said she was not aware of any available funding for which she could apply to receive diapers.

The Mayor asked if The Salvation Army takes money from the community and uses it in Quartzsite.

Ms. Henley answered that it looks like 95% stays in Quartzsite. She said the rest goes to district fees and insurance as a joint budget item.

The Mayor asked if the Council were inclined to contribute, could they be assured that the funds from the Town would stay in Quartzsite.

Ms. Henley said definitely.

Council Member Orgeron asked if every donation received in Quartzsite goes to Phoenix before 95% of it is returned to Quartzsite.

Ms. Henley said she would think so.

Maggie and Gene spoke of revenue from volunteers doing bell ringing.

Ms. Henley said that bell ringing would happen this year and 100% of that money stays in Quartzsite.

Council Member Kelley said she had run The Salvation Army in the past. She spoke of how The Salvation Army does so much to help when needed. She explained that the donations are sent to Phoenix for accountability. She said Phoenix would let the Quartzsite location know how much it could spend each month on each item, such as electricity.

Council Member Kelley said we need to help them as much as they help us. She said she has never seen so many babies and asked those in attendance for help to feed them.

Vice Mayor Davidson asked how much money in total there was to donate to the applicants.

Monica Timberlake, Chair of the Health and Development Services Board, said there was \$8,500.

Monica Timberlake said she would be speaking, not to represent the Board, but to share her own personal opinions. She said she had some concerns and one was that the accountability contract requires that the recipients provide financial reporting. Ms. Timberlake said the Health and Development Services Board did not see the financial reporting. She said she could not recommend, in good faith, the disbursement of funding to the organizations without having seen the reports. She said she wanted to verify that the funding requirement from last year was met.

Monica Timberlake said she was concerned that there was an application process, but it was not followed by the applicants. She was particularly concerned with the portion of the applications requesting descriptions of the measurable outcomes. She said the applicants' outcomes were not measurable.

Monica Timberlake said she was also concerned with the challenge of the 'gift clause' and asked where the Town stood with that.

The Mayor said the problem is that measurable outcomes differ for each organization. He said it would be up to the staff to work out, when it is time to disburse the money, what is the measurable outcome that the Council expects to see for the money given.

Monica Timberlake said the applicants should tell the Council what they think their measurable outcomes will be.

Council Member Orgeron said the applicants need a target to shoot for and Monica Timberlake said they need a goal with a number.

Starr BearCat said the air conditioning system was starting to go out. She suggested it be serviced. She spoke about being in contact with a person that has good connections with Blythe's Council. Starr BearCat said Blythe's Council is having special meetings regarding the homeless and the people sleeping on the streets and in the doorways of the businesses. She said that Council was trying to figure out how to deal with the

problems. Starr BearCat said their comment was that the Town of Quartzsite was very fortunate to have Isaiah and other organizations that help these people and whatever help the Town could provide is good. Starr BearCat said the Town would start to get more of the homeless people from Blythe because Blythe is going to start running them out.

Mayor Foster asked the Council if they wanted to continue discussing the matter or table the matter.

Mayor Foster suggested that each Council Member analyze the documents and individually write up a recommendation for the next meeting regarding how to use the \$8,500 of available funds for the applicants.

Council Member St. Germain spoke about the fact that every year there is a problem with distributing the funds. He said the Town's advertising about the availability of the funds needs to get out into the community. He said he thought the application should be made to be easier for the applicant to complete. He said the Historical Society has done an amazing job with their application and their paperwork every year. Council Member St. Germain said it should be a very simple process. He said each organization that applied had good attributes. He said each organization should be looked at as a whole. He suggested the application ask: what the funds would be used for and what services would you provide.

Council Member Kelley said the Town lost two good board members off the Health and Development Services Board because they asked for something that was denied them and that the Council would always see. She said the Council would make the final decision as to where the funds go. Council Member Kelley said the Board was denied seeing the financial reports that the recipients of the Town funds were to send into the Town. She said it was once a quarter and now it is once a year. She said the Council needed to talk the matter over because the Council needs to know where the money is going.

Council Member Kelley said the Council needed to see the financial reports that they always had before.

Council Member Orgeron said the Town put out the application, the applicants completed the applications to the best of their ability and requested money, and their requests are reasonable. He said it does not matter if he personally believes in that organization or not. He said he thought the Council should distribute the funds strictly for the promotion of the Town, not for diapers, and not for anything else, just the promotion of the Town. Council Member Orgeron said that was his personal opinion. He said the applicants did what the Council requested through the application process. He said the Council now needs to make a decision based on what was filled out.

Council Member Kelley said the Council needed to see where the money went. Council Member Orgeron handed the financial reports to Council Member Kelley.

The Mayor said he just received the download today and had not had enough time to digest the applications. He said he would rather take time to do some conscious thinking. He said each Council Member should list each organization and what amount each should receive.

Council Member Kelley said she agreed with the Mayor.

Council Member St. Germain asked if the Council is doing what the Mayor suggested, then why is the Council sending the applications for review and consideration to the Health and Development Services Board first. He said the problem is that the matter is on the agenda and Council Members should not wait until the meeting to ask for something else.

The Council voted on whether or not to continue the matter at a later meeting. The Mayor said, "All those in favor of doing it tonight, signify by saying aye." Council Member St. Germain said aye. Council Member Orgeron said aye. The Mayor said, "All those opposed signify by saying nay." Council Member Kelley said nay. Council Member Warner said nay. Vice Mayor Davidson said nay. The Mayor said nay. The Mayor said the vote was in favor of laying the matter over.

The Mayor said each Council Member was to write a report dividing the \$8,500 of available funds. He said staff would composite that and provide a report at the next meeting.

Starr BearCat said, "Point of order, this is still for open for public discussion because you have not closed it." Starr BearCat pointed out there was not a motion made to vote for anything and there was no second.

**The Mayor made a motion** to close the public discussion, and **Council Member Kelley seconded** the motion. The vote was five in favor and one nay from Council Member Orgeron. **Motion Passed.**

Council Member Warner asked how the Council was to know what the applicants need or want if they did not list a requested dollar amount on their application.

Council Member St. Germain said the minutes from the Health and Development Services Board recommend that each organization should receive \$1,700.

**The Mayor moved** to lay the agenda item over and that each Council Member submit a report to the staff and the staff compile it to determine the average amounts and report back to the Council and put it on the agenda in two weeks for the next meeting. **Vice Mayor Davidson seconded** the motion. The vote was four ayes and two nays. The nays were from Council Member St. Germain and Council Member Orgeron. **Motion Passed.**

## 7. EXECUTIVE SESSION

- **Executive session pursuant to A.R.S. § 38-431.03(A)(3) for discussion and consultation for legal advice with the Town Attorney regarding the RFQ process for on-call Engineer services.**

**Council Member Orgeron moved to adjourn to Executive Session, and Vice Mayor Davidson seconded the motion. The vote was unanimous. Motion Passed.**

**ADJOURN TO EXECUTIVE SESSION: 8:26 p.m.**

**RETURN TO OPEN SESSION: 8:38 a.m.**

Mayor Foster called the Regular Meeting back to order at 8:38 p.m.

**ROLL CALL:**

**Present:** Mayor Foster, Vice Mayor Davidson, Council Member Kelley, Council Member Warner, Council Member Orgeron, and Council Member St. Germain.

8. **ON CALL ENGINEER SERVICES – Possible Direction from Mayor and Council to staff regarding RFQ process.**

**The Mayor moved to direct staff to promulgate a RFQ and provide the Council with a list of qualified engineers of various disciplines. Vice Mayor Davidson seconded the motion. The vote was unanimous. Motion Passed.**

9. **FUTURE AGENDA ITEMS – Direction to staff regarding future agenda items.**

Council Member Warner asked that the matter of the Colorado River water rights – with a report - be placed on the next agenda.

Council Member St. Germain asked that an update on the Water Department, specifically on the billing problems the Town is experiencing, be placed on the next agenda.

The Mayor said he had meetings with the Arizona Corporation Commission throughout the summer concerning the water usage of the two suburban areas of the Town. He asked for a report regarding where Q-Mountain and Rainbow Acres stand in relation to the Town's water system.

**COMMUNICATIONS:**

10. **Reports from the MAYOR on current events.**

None

11. **Reports from the COUNCIL on current events.**

Council Member St. Germain announced that on Saturday, November 5, 2016, in Parker, there would be a Veterans Day Parade, which was scheduled to kick-off at 10:00 a.m. and end at about 10:00 p.m. or 10:30 p.m. He said there would be some hot dogs and things at the end of the Parade. He said that afternoon there would be the big Veterans celebration at the Blue Water Casino beginning at about 1:00 p.m. He said all Veterans were invited.

Council Member Warner talked about the excellent job Mark Goldberg did with the calendar and his book of maps containing points of interest around the area of Quartzsite. She said there were pictures and maps regarding the Peace Trail. She said they were available around Town.

Council Member Orgeron said Ed Options High School and the elementary school are partnering to provide GED tutoring and GED preparation help to those looking to get a GED. He said the help would possibly be free of charge. He said the tutoring would occur Mondays at 5:00 p.m. at the elementary school in the computer lab. He said tutors are needed.

## **12. Reports from the TOWN MANAGER to the Council.**

Town Manager Ferguson said the Council is aware there is an intergovernmental agreement with the State Office of Manufactured Housing. He said they do an annual audit and just completed the Town's audit for this year. He said no violations were found, but the Town's fee structure was out of line with the fees that they require. He said it was a good audit.

Town Manager Ferguson gave a brief reminder that there is a need for volunteers to serve on the Town's boards and commissions. He told the Mayor and Council that there were a few Volunteer Interest Statements that had been submitted. He said there were some people who wanted to continue on in their current positions on the boards and committees.

**Vice Mayor Davidson moved to adjourn, and Council Member Orgeron seconded the motion. The vote was unanimous. Motion Passed.**

**ADJOURNMENT:** 8:46 p.m.

## **CERTIFICATION:**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of October 25, 2016, of the Town Council of Quartzsite, Arizona, held on October 25, 2016.

I further certify that the meeting was duly called and held and that a quorum was present.

DATED this 8<sup>th</sup> day of November 2016

*Tina M. Abriani*

Tina M. Abriani, Town Clerk

On behalf of the Common Council

Approved:



Ed Foster, Mayor